

City of
Moorhead

Police Department

Year in Review

2012



MISSION STATEMENT

“Our mission is to maintain peace and order through the provision of police services that are of the highest quality and responsive to the needs of the community. We will contribute to the safety and security of the community by apprehending those who commit criminal acts, by developing partnerships to prevent, reduce or eliminate neighborhood problems, and by providing police services that are fair, unbiased, judicious, and respectful of the dignity of all individuals.”

David Ebinger
Chief of Police

VISION STATEMENT

We, the members of the Moorhead Police Department, are committed to working together in a problem-solving partnership **with the community** to prevent crime and improve the quality of life for all.

VALUE STATEMENTS

Safety - The protection of human life is our biggest priority.

Cooperation - We are committed to working cooperatively with the community and each other by encouraging open communication and active participation to achieve our mutual goals.

Fairness - We strive to resolve conflict through impartial enforcement of law. Everyone shall be treated equitably and compassionately.


Crime Prevention - We will work in a partnership with the community through positive role-modeling and education.

Diversity - We appreciate one another's differences and recognize that our unique skills, knowledge, abilities and backgrounds bring strength and caring to our community.

Professionalism - Our success depends on the trust and confidence of the community. We shall always engage in respectful behavior that reflects the honesty and integrity of police professionals.

Table of Contents:

Message from the Chief	4
Departmental Promotions	5
Administration	7
Patrol Division	12
Investigations Division	21
Bike Patrol	30
Canine Unit	32
SWAT (Special Weapons and Tactics)	34
Recruitment & Selection Process	38
Field Training Unit	39
Youth & Family Services	42
Explorers	55
Property and Evidence	56
Records	58
Community Service Officers	59
Power Typing Staff	59
Organizational Chart	61
*Serious Crime Statistics	
*Maintaining Professional Integrity Statistics	
*Accident Summary Statistics	
*Part I Crime Statistics	
*Part II Crime Statistics	
Crime and Service Clock	
*Traffic Enforcement Summary Statistics	





A Message from the Chief of Police

The Moorhead Police Department continues to work towards providing our citizens with one of the safest communities in which to live and work in our region; and indeed in the country. We have maintained our valued partnerships with other public safety agencies throughout the Cass/Clay County area in order to bring premium services to our citizens while distributing the costs among all participants.

This efficient use of public resources has provided valuable assets like the Red River Valley SWAT Team, Bomb Team, the Red River Regional Dispatch Center, and the DEA Drug Task Force. All of these efforts bring a level of public safety response to our area that is comparable to anywhere in the country.

Our most valued partnership is the one we share with our citizens. This year we will continue our tradition of “Community Partnership” with several opportunities for our citizens, including our youth, to work with MPD. We will conduct another Citizens Police Academy in the fall as well as our Moorhead Summer Youth Program this summer. We also are proud to continue the Moorhead Police Explorer Program which has been among the most successful and recognized Explorer Posts in the State of Minnesota.

We continue to maintain a strong and successful alliance with our local schools. We are partnered with Moorhead Public Schools in our DARE and School Resource Officer programs which foster a close and positive relationship between our officers and the youth of our community. DARE curriculum is also provided to students in Moorhead’s private schools to assure that all of our young people can benefit from the valuable lesson taught by DARE. 2013 is also going to see a repeat of the *Every 15 Minutes* program at Moorhead High School. This program, repeated every two years, is intended to raise awareness of the dangers of teen drinking among our high school students and received much praise when introduced in 2011.

As we move into the future the men and women of the Moorhead Police Department pledge to continue to meet the ever changing law enforcement needs of the citizens of Moorhead as effectively and proudly as we have since 1881.

David Ebinger
Chief of Police



Moorhead Police Pleased to Announce Departmental Promotions

Lieutenant Joel Scharf left the Moorhead Police Department in August of 2012 to take the position of Chief of Police in Big Lake, Minnesota. Lieutenant Jim Nielson retired after serving nearly 28 years with the department. These vacancies provided promotional opportunities within the department.

In November of 2012, Sergeant Deric Swenson was promoted to the rank of Lieutenant. Swenson is originally from Barnesville, MN. He received a BA in Criminal Justice from Minnesota State University Moorhead, attended Law Enforcement Skills Training at Alexandria Technical College and served as a Paramedic with FM Ambulance for nearly five years before starting with the Moorhead Police Department. He started his career as a patrol officer with MPD in 2000. From 2003 to 2008 he served as a D.A.R.E. officer, at which time he was promoted to the rank of Sergeant. His duties will include commanding a patrol shift, supervising the Youth and Family Services Unit, supervising the Crisis Negotiations Unit of the Red River Valley SWAT Team, and coordinating the Peer Assistance Crisis Team (PACT) and the Crisis Intervention Training (CIT) for officers.



In December 2012, Sergeant Mike Detloff was promoted to the rank of Lieutenant. Detloff is originally from Brooten, MN. He received a BA in Criminal Justice from MSUM and attended Law Enforcement Skills at Alexandria Technical College. Detloff interned with the department in 1994 and started his career as a patrol officer with MPD in 1995. He served as a K-9 handler with partner Rowdy from 1999-2005. From 2005-2008 he was a Detective working general investigations and was the department's first

Computer Forensics Investigator serving on the Internet Crimes Against Children Task Force (ICAC). In 2008 he was promoted to the rank of Sergeant. Detloff's new duties will include commanding a patrol shift and overseeing department technology such as Mobile Video Recorders, New World Systems Records Management/Mobile Software, E-charging and E-ticketing projects, and the Officer Performance Measurement System.

Also in December 2012, two officers were promoted to the rank of Sergeant:

Scott Kostohryz is originally from Circle Pines, MN. He received an AAS Degree in Law Enforcement from Alexandria Technical College. He began his career in 2000 with the Mankato Police Department and joined the Moorhead Police Department as a patrol officer in 2004. He re-established MPD's Police Explorer Post in 2004 and has served as the lead advisor. He also coordinated the department's Every 15 Minutes Program at Moorhead High School educating youth on the dangers of drunken driving and the Moorhead Police Cops and Kids Hockey Game fundraiser for Moorhead Youth Hockey and the Explorer Program. His new duties will include supervising a patrol shift, assisting with supervising the Youth and Family Service Unit and continued work on the Explorer Post and Every 15 Minutes Program as well as Operation Prom.



Thad Stafford is originally from Moorhead, MN. He received a BA in Criminal Justice from MSUM, completed his Law Enforcement Skills Training at Alexandria Technical College and interned at the West Central Regional Juvenile Detention Center. He started his career as a patrol officer with MPD in 1998. In 2005, he was re-assigned to the Detective Bureau as a juvenile investigator working cases involving physical and sexual abuse of children. He was also involved in the Every 15 Minutes Program and the Cops and Kids Hockey Games. His new duties will include supervising a patrol shift, continued assistance with the Every 15 Minutes Program and the Cops and Kids Hockey Game, as well as serving as a liaison to the Human Rights Commission and the Clay County Mental Health Committee.



Police Administration

The Moorhead Police Department met many new challenges in 2012. The largest has been in replacing key personnel both on the line level and in supervision/command staff. Four new police officers were added during the past year to replace open positions that occurred due to attrition. Two lieutenant positions were vacated; one by retirement and one left to become a Chief of Police in another jurisdiction. New hires are working their way through the intensive field training program and a promotional process was completed to fill supervisory and command openings. In the coming year 2013, we anticipate more openings with possible retirements and other attrition.

The police department is also keeping an eye on the future with the annexation of Oakport Township coming January 1, 2015. The city is currently divided into four patrol districts that we staff with one officer each resulting in a shift minimum of four plus a supervisor. At times, our overnight shift drops to three officers and a supervisor due to staff shortages from required training, injuries, etc. The police department operates well below national staffing averages utilizing the mildly antiquated officer per/1000 ratio. Moorhead is at roughly 1.3 officers per/1000 (not including a significant college population) where national averages run between 1.8 to 2.5 per/1000. Moorhead's rather low crime rate and the Midwestern work ethic of the staff allow for some downward deviation from national averages, however call response times are adversely affected as the city grows and the department does not. Currently, we very often rely on assistance from the Clay County Sheriff's Department and the Dilworth Police Department during busy shifts.

The City of Moorhead is roughly 19.74 square miles and growing and has a population of 38,065 (not including a significant college population). Oakport Township will add roughly 2.5 square miles and 1347 in population. Oakport Township presents further issues with its relative separation and distance from the remainder of the city. Under the city's current 4 beat configuration, an officer patrols roughly 4.9 square miles of city. During the overnight, at times when dropping to 3 officers because of staff shortages, that beat size grows to 6.58 square miles per officer. Adding Oakport changes those beat sizes to 5.56 and 7.41 square miles respectively, with a north to south distance of over 8 miles. These numbers significantly impact response times, proactive patrol and traffic enforcement, and officer's safety in multiple car calls for service. If provided additional staff to add one beat/district, the beat size moves from 4.9 to 4.45 square miles and should maintain call response times near current levels. Without additional staff, the department will be forced to find other efficiencies through service cuts such as the elimination of car unlocks, funeral escorts, private property/parking lot accident responses and add significant delays to call response times. We will also continue to look for further efficiencies through technology to maximize officers' street time.

Local Comparisons of Officers per/1000:

Moorhead Police	1.34
Fargo Police	1.37
West Fargo Police	1.36
Dilworth Police	1.87

Regional Comparisons:

Duluth, MN	1.7
Willmar, MN	1.6
Sioux Falls, SD	1.46

Estimated Costs for a 5th Beat, in 2009 Dollars:

Cost estimates for adding a 5th patrol beat/district were compiled by SRF Consulting in 2009 as follows:

Not adjusted to 2013 dollars

1 Patrol Car \$65,000 per five years (\$13,000 per year)

4 Officers (Avg \$64,658 for salary plus benefits) \$258,632 per year

Uniforms and Equipment (\$5,200 per officer) \$20,800 (Avg \$2,000 per year replacement)

Administrative Support (\$5,000/officer/year) \$20,000 per year

Fuel \$18,250

Total First Year Costs: \$382,682

Annual Costs after First Year in 2009 Dollars:

Patrol Car \$13,000

4 Officers \$258,632

Uniforms and Equipment \$2,000

Administrative Support \$20,000

Fuel \$18,250

Total Per Year Costs in 2009 Dollars: \$311,882

**Assuming 5th Beat Needed in 2020,
Total Costs from 2010 to 2035 in 2009 Dollars:**

First Year \$382,682

Following 15 Years (\$311,882 x 15) \$4,678,230

Cumulative Total, 2020-2035: \$5,060,912

**Estimated Fuel Costs for Operation of One Patrol Car
in 2009 Dollars:**

Average 25 mph for 24 hours per day 600 miles

Average of 30 mpg 20 gallons of gas

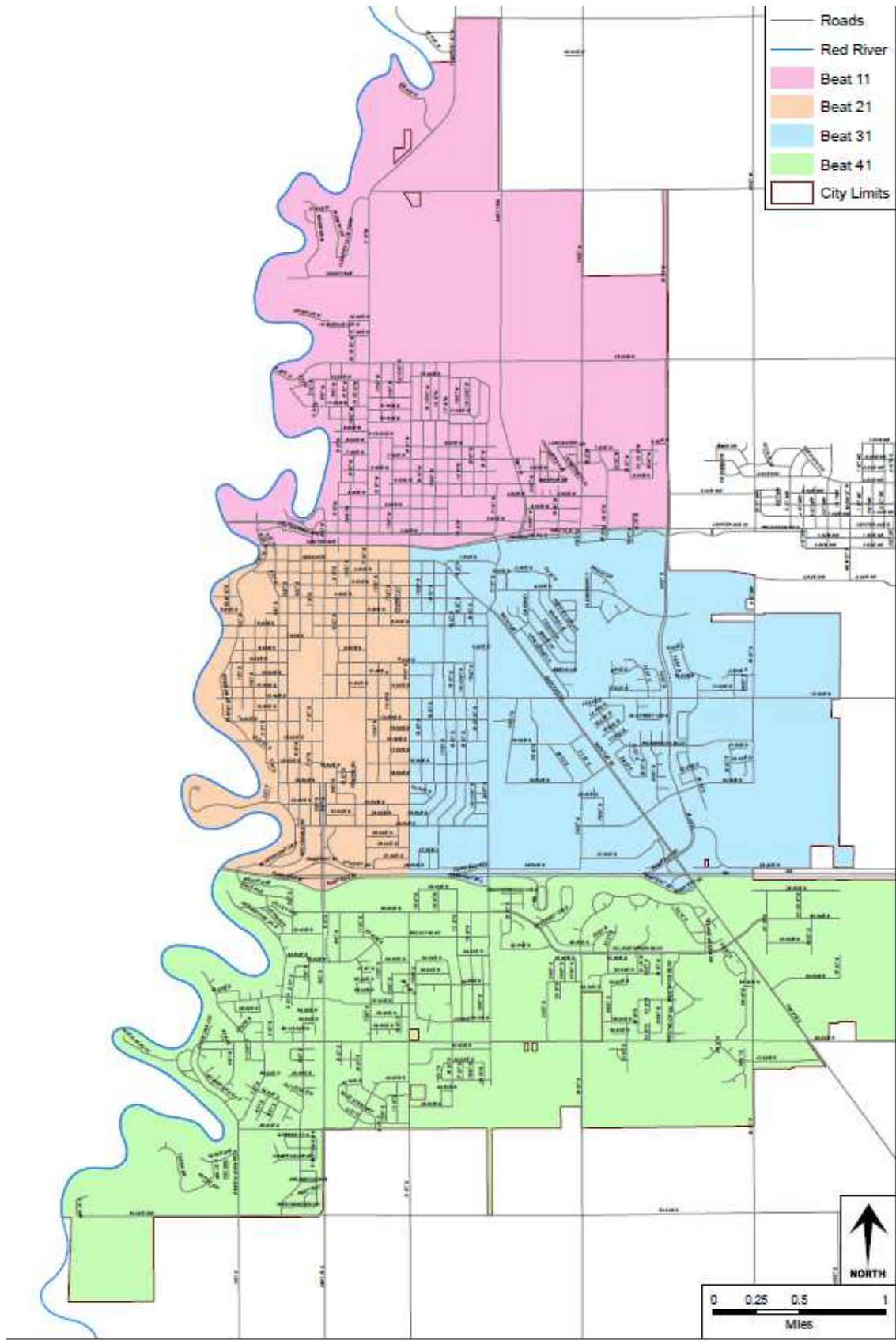
Average of \$2.50 per gallon \$50 per day

Average of \$50 per day for 365 days per year \$18,250 per year

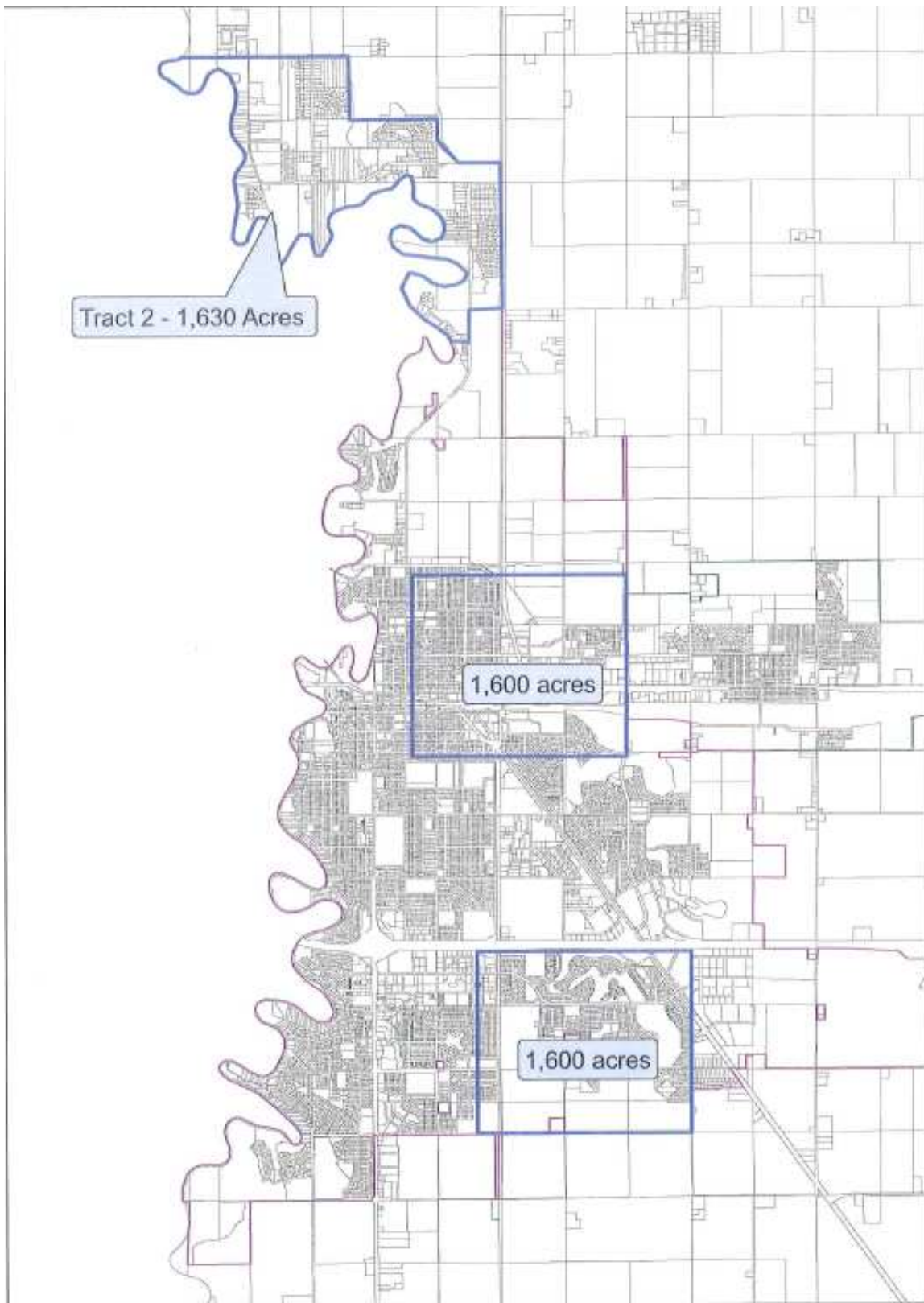
In 2012, the Moorhead Police Department provided taxpayers the following savings through invoicing overtime to users, use of Moorhead Police Volunteers for certain duties, grant funds, state and federal seizures after drug and alcohol convictions, and fines, fees, other aid. Savings to the City of Moorhead totaled over \$1.6 million in 2012 from the following categories:

\$111,212	Invoiced Overtime, training hosted, Moorhead Schools SRO Support
\$203,210	Volunteer Services, re-negotiated service contracts, equipment/training
\$270,130	Grant funds
\$117,531	State/federal seizures and unclaimed property
\$920,086	Enforcement (fines to general fund), fees, licenses, impounds, 911 fees, police state aid

Moorhead Police Beats



Oakport Township (Tract 2 – Annexation 2015) Acres Comparison



Patrol Division

The Patrol Division seeks to maintain social order and the quality of life through the enforcement of laws, the timely response to calls for service, the investigation of criminal offenses, the apprehension of offenders, the enforcement of traffic laws, and the furtherance of crime deterrence through the maintenance of a visible presence and collaboration with the community. The Patrol Division is often the first and only contact many citizens have with our Police Department. In 2012, the Patrol Division was comprised of 27 sworn officers who were supervised by three Lieutenants and six Sergeants.

The Patrol Division is responsible for responding to all calls for police service(s) 24 hours per day, located within the City of Moorhead. In addition, Police Officers assigned to our Patrol Division provide routine patrol to deter and detect both traffic and criminal violations of law. They also conduct criminal investigations and actively employ community oriented policing strategies to solve community problems. Police Officers assigned to the Patrol Division are also assigned to specialty positions which include; Field Training Officers, Canine Handlers, SWAT Team Members, Use of Force Instructors, Bike Patrol Officers, Drug Recognition Experts, and Law Enforcement Explorer Post Advisors. The Police Officers assigned to our Patrol Division currently work the following shifts;

Day Shift	7:50 am – 5:00 pm
Evening Shift	4:50 pm – 3:00 am
Midnight Shift	10:50 pm – 8:00 am

Officers assigned to the Day and Midnight Shifts work a nine hour shift with a five day work week, followed by three days off. All Lieutenants and Sergeants assigned to the patrol Division also work this schedule. Officers assigned to the Evening shift work a ten hour shift with a rotation of five evening shifts, four days off, four evening shifts, and three days off. Each evening there is a four hour overlap between the Evening and Midnight shifts from 11:00 pm to 3:00 am. This shift overlap enables both shifts to concentrate on alcohol related offenses, work bike patrol shifts, conduct training, and be adequately staffed for the general increase in calls for service during this time period. It also allows Officers assigned to the Evening Shift to complete their required paperwork prior to the end of their shift.

The ten minutes preceding each shift is dedicated for roll call briefings. This is the time when a Sergeant or Lieutenant spends time with their shift passing along all necessary information for their upcoming shift. Roll call briefings are important in providing officer safety information and areas of concern for the officers with respect to their assigned beats. Attendance at roll call briefing is mandatory and part of our Officers assigned work hours.

All Lieutenants, Sergeants, and Officers assigned to the Patrol Division rotate shifts every six months. The shift periods and rotation dates are:

March 1 st through August 31 st	September 1 st through February 28 th
---	---

Complaint Process: The Moorhead Police Department takes allegations of misconduct on the part of its members seriously, and at the same time actively solicits feedback on any Officer conduct. Anyone wishing to file a complaint is provided with a bilingual handout which outlines the complaint process and contains our complaint form. This information is also posted on www.moorheadpolice.com and a complaint can be filed electronically as well. All complaints alleging misconduct by a member of the Moorhead Police Department are thoroughly investigated and recommendations are forwarded to the Chief of Police. The same system can be used to report compliments on actions taken by members of the Moorhead Police Department.

Staffing: In April, we hired two new Police Officers, Trent Bachman and Matt Lambert. Officers Bachman and Lambert are currently working independently on the Evening Shift. In September, we hired an additional two new Police Officers.

In July, Lt. Joel Scharf left our department to become to the Chief of Police for the Big Lake, MN Police Department. He worked with the Moorhead Police Department for nearly seventeen years. During this time, he was the assistant team commander for the Red River Valley SWAT Team and attended the National FBI Academy.

In December, Lt. Jim Nielsen retired from our department after twenty seven (27) years of service. During this time, he distinguished himself with his ability to understand technical specifications. He used this knowledge to equip our patrol squads and was instrumental in the selection and installation of the latest video recorders in the patrol squads. He also was in charge of the Field Training Program and the K-9 Program.

At the end of the year we had one open Police Officer position.

Overtime: A total of 912 hours of overtime had to be allocated to meet our minimum Officer staffing. Our minimum staffing is 4 Officers for our day and evening shifts. The midnight shift maintains a 3 Officer minimum. Our evening and midnight shifts overlap from 11:00 pm to 3:00 am every night. At least one Lieutenant or Sergeant is on duty at all times. A total of 82.25 hours of overtime had to be allocated to meet the minimum supervisor staffing in 2012.

Injuries: Members of the Patrol Division reported 26 injuries. Six of these injuries resulted in 88.5 hours missed due to the injury. One of these injuries caused an officer to be on light duty from April 22 through June 11. During this time, he was not available to cover his shift and shortages were covered by other officers. Three of these injuries were a direct result of Force on Force training. This year was the first time we incorporated realistic scenario training to identify any areas that need improvement or additional training. It was physical and not always in areas where we had full control of environmental factors such as level ground or slopes. The training was received well by patrol officers instrumental in identifying future training needs.

Community Policing: Moorhead Police Officers are committed to building and maintaining problem solving partnerships within the community. Our Officers are committed to providing police services that are fair, impartial, and professional. Our Patrol Division is dedicated to Moorhead Police Department's philosophy of community oriented policing. As part of this philosophy, officers are assigned to work permanent areas of the community, which we call beats. The City of Moorhead is divided into four specific beats. They are:

11 Beat: City's north border south to Center Avenue

21 Beat: Center Ave South to I94 and the Red River east to 14th Street

31 Beat: Center Ave South to I94 and 14th Street east to the City's east border

41 Beat: I94 south to the City's south border

Through this assignment of beats officers become more familiar with the issues and problems within their portion of the community. This helps officers to address issues and problems on more of an individual basis. Growth in the City of Moorhead will affect the future of our beat configurations.

Registered Predatory Offenders: Predatory Offenders in Minnesota are classified as Levels I, II and III or Risk Level unassigned. Offenders are required to register their residency in our community. In addition, all other changes such as employment, vehicles, phone number, school information, etc. are also required information. Homeless offenders residing within the community are required to check in on a weekly basis with law enforcement.

All offender files, to include city and county, are maintained by the Moorhead Police Department. Approximately 800 registration changes were completed in 2012. This includes changes made through any source such as the Bureau of Criminal Apprehension (BCA), Department of Corrections (DOC), weekly homeless check-ins, and changes made in person by the offender at the Moorhead Police Department. Moorhead Police Officers and Detectives are assigned specific predatory offenders and required to conduct quarterly checks to ensure the offenders are complying with their legal requirements for registration. Non-compliant offenders are referred for criminal prosecution and all available means are utilized to bring the offender into compliance or incarceration.

In 2012, Moorhead Police Officers and Detectives conducted compliance checks resulting in a total of 550 checks on registered offenders residing in our community. In 2012, seven predatory offenders were charged with violating predatory offender registration requirements with three convictions for non-compliance.

Due to the ever increasing legislation mandating compliance updates and registration, the work load for the Moorhead Police Department in this area continues to grow.

The City of Moorhead currently has five Level III offenders residing in our community. They are as follows:

- David Harmer:** Residing in the 900 Block of 18th Avenue North
- Francis Clauthier:** Residing in the 700 Block/8th Street South
- Leo Morin:** Residing in the vicinity of Caddy Avenue and North River Drive
- Jeremy Lundgren:** Residing in the 700 Block of 8th Street South
- Jesse Syverson:** Residing in the 1000 Block of 2nd Avenue North

For more information on Level III offenders, go to www.moorheadpolice.com.

Community Contacts / Presentations: Through the course of their regular duties, all Officers assigned to our Patrol Division are required to make regular contacts with businesses located in their assigned beats. Officers enjoy these contacts as they help to build bridges between the members of our community we serve and our Police Department. Officers are routinely provided information that allows them to address concerns that may not have otherwise been brought to their attention. These contacts are conducted, and documented, on a regular basis. In 2012, the Officers of the Patrol Division conducted 1333 community contacts.

WWW.MOORHEADPOLICE.COM: The Internet continues to be a valuable tool for the Moorhead Police Department. Our website includes a large amount of information about all sections of our department. Citizens can file a complaint or commendation about an officer's performance using our website. Other available services include paying for pet licenses or paying a parking ticket.

In 2012:

39,140 Unique visitors, 56,241 visits, and 1,536,793 hits on moorheadpolice.com

In 2012, members of the Patrol Division:

- Made 307 arrests for Driving While Under the Influence of Alcohol
- Made 6 arrests for Driving While Under the Influence of Narcotics
- Charged 47 persons with Underage Drinking and Driving
- The average Blood alcohol test in 2012 was 0.16. The highest test was a 0.39, and 47 people refused testing. The Average age of those arrested was 28.5 years old. The youngest offender was 16 years old and the oldest was 73 years old.
- Made 5469 total Traffic Stops

Events Staffed: In 2012 the members of the Patrol Division provided staffing for the following events (traffic control, security and public relations):

Holiday Lights Parade	Noridian Employee Security Detail
MSUM Homecoming Parade	MHS Homecoming Parade
Fargo Marathon	Streets Alive
Concordia College Homecoming Parade	Law Enforcement Memorial Day
West Acres Law Day	MSUM July 4 th Fireworks
Multiple Career Fairs / Events	Night to Unite
Cornstock Concert	Johnny Holm Concert
Concerts at Bluestem	Football/Hockey High school

The patrol division had 112.5 hours devoted to parades and other events at an expense of \$4,478.88.

The City of Moorhead was also reimbursed for 428.50 hours of overtime at an expense of \$17,159.64 for other invoiced events.

Calls for Service and Officer Activity for 2012

Priority Calls for Service (Breakout of Various Call Types)	2008	2009	2010	2011	2012
Accident	1,305	1,397	1,312	1,340	1,055
Burglary	188	186	215	173	227
Robbery	8	8	8	13	3
Shoplifter	144	170	179	94	132
Intoxicated Driver	264	334	345	365	454
General Disturbance	841	906	994	1,076	1,246
Domestic Disturbance	481	551	576	734	651
Narcotics	265	339	319	377	296
Welfare Check	616	713	878	485	672
Impaired Person	629	581	659	753	824
Suspicious Activity	1,130	1,192	966	1,656	2,028
Motorist Assist	807	1,024	1,044	1,016	775
Community Contact	2,085	1,948	1,709	732	1,333
Warrant Service	195	172	128	80	107
Miscellaneous Priority Calls	4,552	10,656	12,850	553	675

Total Calls for Service	20,817	22,444	23,297	28,981	30,385
Total Calls for Service w/Incident Report	10,093	10,649	12,178	7,427	8,751
Total Officer Initiated Calls	26,529	29,666	30,365	9,764	11,809

Supervisors and Patrol Officers Currently Assigned to the Patrol Division

Supervisors

Lieutenant Jim Nielsen (retired 11/24)

Lieutenant Chris Carey

Lieutenant Joel Scharf (resigned 7/19)

Lieutenant Deric Swenson (promoted from Sergeant 11/14)

Lieutenant Mike Detloff (promoted from Sergeant 12/14)

Sergeant Steve Larsen

Sergeant Toby Krone

Sergeant Clint Stephenson

Sergeant Robb Matheson

Sergeant Scott Kostohryz (promoted from Patrol 12/14)

Sergeant Thad Stafford (promoted from Investigations 12/14)

Police Officers Assigned to the Patrol Division

Chad Anderson

Trent Bachman (Hired 4-2)

Dan Birmingham

Kim Bloch

Joe Brannan

Adam Breth

Shawn Carlson

Mike Fildes

Dan Freeman (Hired 9-4)

Shawn Griego

Vern Heltemes

Mike Kane (Hired 9-4)

Shawn Krebsbach

Matt Lambert (Hired 4-2)

Nick Leinen

John Lien

Raul Lopez

James Ohnstad

Nicole Reno

Seth Saarinen

Brad Schenck

Katie Schultz

Josh Schroeder

Nick Schultz

Jordan Smart

Aaron Sprout

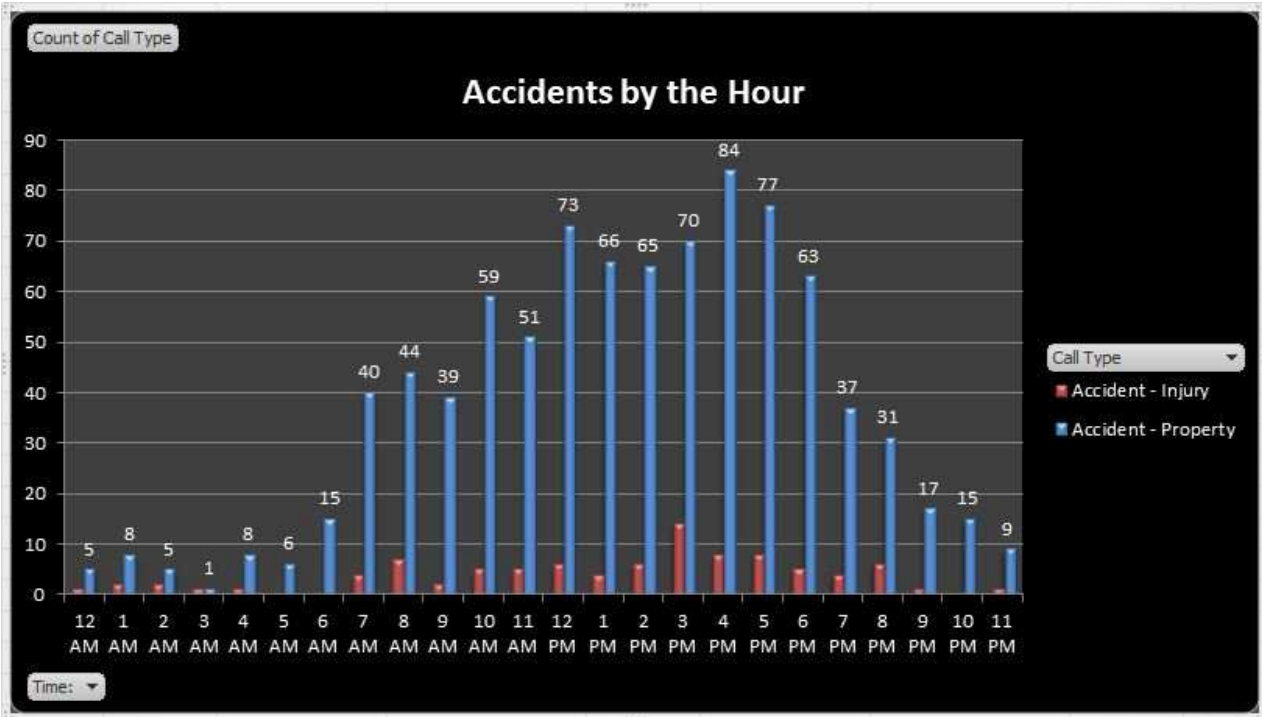
Justin Vogel

Nick Wiedenmeyer

Matt Wychor

Accident Information:

In 2012, Moorhead Police Officers responded to 714 Property Accidents and 81 Injury Accidents. Officers responded to most property damage accidents between the hours of 4 pm and 6 pm. The most likely time for an injury accident appeared to be between the hours of 3 pm and 6 pm. October through December was the busiest months for property damage accidents, while August through October was the busiest for injury accidents.



LEXIPOL DAILY TRAINING BULLETIN 2012 SUMMARY AND ANALYSIS

Lexipol's Daily Training Bulletins (DTBs) provide exposure to an agency's policies through scenario-based training and the policy's real world application. The following data is a synopsis of the DTB topics for the past year. If your agency has been a DTB subscriber since January 2012 and not replaced any of the DTBs, this information may be useful if you are reporting the training time to your state POST or other training organization.

Please keep in mind that there is a certain level of subjectivity to this analysis. Many DTBs touch on multiple issues. In those cases, the DTB was placed in the category where it seemed most appropriate.

This program was initially envisioned by Lexipol's President, Gordon Graham, as a result of his work as a supervising field officer. The focus is on *high-risk* events with a special emphasis on *high-risk, low-frequency* situations. This, too, involves a degree of subjectivity. What may be a high-frequency event in one jurisdiction may be a low-frequency event in another. Similarly, *risk* is based on both organizational risk and operational risk as it applies to a specific event or incident. For the purposes of this analysis, we have used the definition of *risk* as provided by Mr. Graham:

A quantitative assessment of tasks, incidents and events with the attempt to identify the potential for harm or loss.

Or in simpler terms:

Things that can go wrong.

The DTBs are designed to take approximately four to seven minutes to complete. For the purposes of this analysis, we have used an average of six minutes per DTB. Because the analysis was conducted using the Lexipol Master DTB calendar, the exact numbers may vary slightly from state-to-state or agency-to-agency.

A summary of the 2012 analysis follows:

Category	Percentage of DTBs	Training Hours
Custody	2.5%	.9
Search and Seizure	4.9%	1.8
Evidence	1.9%	.7
Firearms and Control Devices	7.7%	2.8
Field Investigations	21.3%	7.8
Vehicle Operations	9%	3.3
Arrest and Detention	3%	1.1
Ethics	6.8%	2.5
Equipment	4.1%	1.5
Traffic	2.5%	.9
Shooting Policy	5.5%	2.0
Use of Force Policy	5%	1.9
Personnel	19.1%	7.0
Officer Safety	6.6%	2.4
TOTALS	100%	36.6 Hours

The DTB sub-topic breakdown for the highest frequency of topics is as follows: Pursuit Policy (25), Officer Safety (13), Discriminatory Harassment (11), Terrorism (11), Reasonableness of Force (9), Off-Duty Conduct (8), Social Networking/Employee Speech (7), Domestic Violence (7) and Exigent Circumstances (7). The remaining topics covered a wide array of important issues including Active Shooters, Hate Crimes and Mental Illness Commitments. There is some overlap in the topic breakdown. Although we have separated Firearms and Control Devices Training, Shooting Policy and Use of Force policies, these could all fall under the larger Use of Force umbrella.

The following is a breakdown of the Lexipol DTBs based on the risk/frequency analysis for 2012:

HR/LF	54%	HR/HF	45%
LR/LF	1%	LR/HF	0%

If you have questions or would like a more detailed analysis of the Lexipol DTB topic breakdown, please contact Steve Peeler, Director of Training at speeler@lexipol.com or 949-340-2748.

We wish you and your agency a happy New Year filled with peace and safety.

Investigative Division

The Investigative Division did not experience any personnel changes in 2012. The division is made up of eight full-time General, Juvenile, Narcotics, and Computer Forensics Investigators. Two investigators are assigned to General, two in Juvenile and four in Narcotics. Computer forensics investigations are performed by one of our General Investigators. Computer Forensic Investigators perform forensic examinations on computers in various investigations including child pornography, child exploitation, criminal sexual conduct, and narcotics cases. General Detectives investigate cases such as crimes against persons (adult) and property crimes. Juvenile Detectives investigate crimes against children and vulnerable adults such as physical and sexual abuse and financial exploitation. Narcotics Detectives investigate local drug trafficking cases, gang related cases, and historical conspiracy cases.

We currently participate in three different task forces. Narcotics Investigators are assigned to the Red River Valley Drug & Violent Crimes Task Force whose members are attached to the Drug Enforcement Administration (DEA) Drug Task Force out of Fargo, ND. Our Computer Forensic Investigator is also a member of the Internet Crimes against Children Task Force (ICAC). The participation in these Task Forces allows for additional funding to offset the cost of salaries, overtime, and equipment. This funding comes from grant money and federal agencies.

The Investigative Division maintains local Predatory Offender files by tracking and ensuring compliance of approximately 145 Clay County offenders. For the past several years, our agency has taken a proactive response to monitor offenders moving to our city. Per state statute, offenders are required to register with the Police Department when they change address and move into the City of Moorhead. Officers and investigators are each assigned specific offenders that are randomly checked for compliance. We track and record their address, vehicles, school, and place of employment. We will continue to be diligent monitoring offenders' activities and whereabouts as history has shown that some offenders will reoffend and some do not comply with requirements.

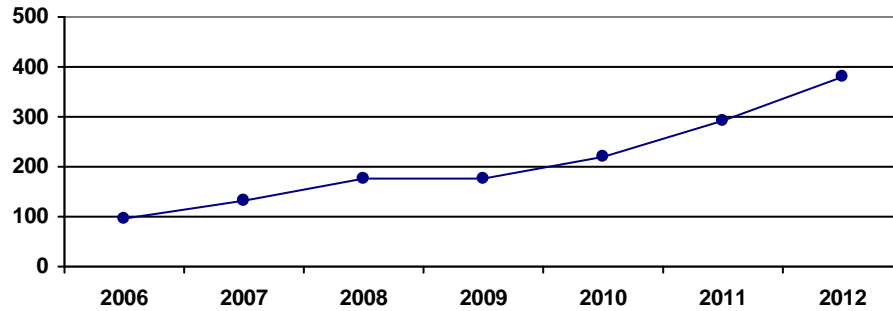
- William Upshaw was a high risk Level III offender residing in Moorhead. Through our compliance check program, it was determined that Upshaw had changed address and moved to another city without notifying either agency as required by state statute. Upshaw was located and charged with failing to comply with registration requirements. Upshaw also became the subject of a child pornography investigation by the FBI. Our department assisted the FBI with the investigation that led to Upshaw's arrest.
- Christopher Gandesbery reported that he was residing in the City of Moorhead and completed all the necessary required paperwork. Through investigation, it was determined that he was actually residing in Fargo, ND. He was arrested, charged, and sentenced to 24 months incarceration.

- In February, we conducted a criminal sexual conduct investigation involving a juvenile female victim. Randall Pallum Jr. was identified as the suspect. Pallum had a previous recent conviction for criminal sexual conduct and was required to register as an offender. Pallum pled guilty to 3rd Degree Criminal Sexual Conduct and was sentenced to 48 months in prison.

The division is also responsible for conducting background investigations for most city licenses and permits including gaming, liquor, pawn, masseuse, and used car dealers. We also conduct background checks and issue permits for citizens wishing to purchase handguns and semiautomatic military-style assault weapons. We have seen a steady increase since 2006 and the number of permits issued has doubled since 2009.

Seven-Year Review

Handgun and Semiautomatic Military-Style Assault Weapon Permits



The Division is commanded by Lt. Brad Penas and assisted by Office Manager, Corinne Lien, who also supervises five typist positions that type the department’s dictated reports.

High Profile Case Activity

- The Police and Fire Departments responded to 19 dumpster fires between June and September. An unusual large amount of these were occurring in the Romkey Park neighborhood during the late evening and early morning hours. The fires were becoming a strain on our resources and a safety concern as the fires were being ignited in dumpsters set very close to occupied apartment complexes. A lot of time, resources, and investigative efforts were spent on these investigations. Through persistence and investigative techniques, Detective Ryan Nelson observed and apprehended Steven Chenoweth igniting one of the fires. Chenoweth confessed to 13 of the fires and was arrested and charged with 13 counts of 3rd Degree Arson.

- During the spring of 2012, Moorhead experienced multiple business burglaries involving similar circumstances. Juan Quevedo was identified as a possible suspect, picked up, interviewed, and released pending further investigation.

Detective Ryan Nelson conducted a surveillance operation on Quevedo and witnessed him attempting to commit another burglary at a Moorhead business during the early morning hours. Quevedo was arrested, charged, and eventually convicted on multiple burglary charges. After serving his sentence and being released from jail he was arrested for a window peeping incident. This case is ongoing in the court system and he remains a suspect in multiple other burglaries that will be reviewed for charges by the County Attorney's Office. Quevedo was also a suspect in a Criminal Sexual Conduct/Burglary investigation involving the early morning entry into a private residence occupied by college girls.

- The Moorhead Police Department worked a joint weapons investigation with the U.S. Bureau of Alcohol, Tobacco, Firearms, and Explosives. The case was prosecuted by the United States Attorney's Office and Justin Rodriguez was sentenced in federal court to 108 months in prison on one count of being a felon in possession of a firearm (short barreled shotgun).

Narcotics

All of our narcotics investigators are assigned to the Red River Valley Drug & Violent Crimes Task Force (RRVTF). Since 1992, we have partnered with the Clay County Sheriff's Department and have been successful in receiving grant funding to offset some of the cost of salaries for these officers. Grant funding also allows us to partner with the local DEA Drug Task Force. This relationship allows investigators to start a case with a local user and follow them all the way up to the source of supply that may be established in another state. This type of investigation will often result in federal charges through the United States Attorney's Office and prosecution of drug traffickers responsible for bringing large quantities of narcotics to the Red River Valley. An average 2012 defendant prison sentence for a narcotics case prosecuted by the United States Attorney's Office was 7.87 years.

Definitions

Conspiracy: An agreement between two or more persons to commit a crime at some time in the future.

Distribution Network: The system of intermediaries between the producer of goods and/or services and the final users.

Indictment: A formal accusation that a person has committed a crime.

“Operation Ghost Town” is an example of this type of investigation which was the combination of three large scale methamphetamine trafficking conspiracy cases in the Fargo-Moorhead area. All of the cases had different sources of supply but used largely the same distribution network in the metro area. This case was worked by local narcotics agents from the Moorhead Police Department in conjunction with several federal agencies. The case resulted in 35 defendants being indicted in Federal Court.

Cases such as this take an enormous amount of time and resources from local agencies, however, the benefit derived from their involvement has great payback as the sources of supply were arrested and convicted as well as the entire distribution network. The distribution network is primarily made up of local drug dealers which have a daily impact on the standard of living in our community. By using the Federal Conspiracy Statute in prosecuting this group agents were able to largely disrupt the flow of methamphetamine to the Fargo-Moorhead area.

Agents routinely use the “street price” of narcotics to gauge the effectiveness of an operation, and with the conclusion of this case agents saw a significant rise in the price of methamphetamine and a decrease in the availability.

With the Moorhead Police Department’s commitment to maintaining a solid working relationship with federal partners we will continue to make a positive impact on the standard of living in Moorhead.

Red River Valley Task Force
A multi-jurisdictional drug & violent crimes task force

Mission Statement

*The Red River Valley Drug & Gang Task Force
is a cooperative partnership between local, state and federal agency resources
to provide an effective drug enforcement effort.
We do this through information sharing, commitment, dedication and working together
with a unified command structure to reduce drug trafficking and its consequences.
By completing this mission we will improve
the safety and quality of life for our citizens and communities.*

Drug paraphernalia was available and easily obtainable at several head shops in the City of Moorhead. In 2011, the police department took on an active role in trying to limit the accessibility of paraphernalia and proposed a Drug Paraphernalia Ordinance to the City Council. After several months of research, discussion, and meetings by the City Council the new drug paraphernalia ordinance passed and went into effect January 11, 2012. Shortly thereafter, the owner of one of the head shops filed a lawsuit in federal court against the City of Moorhead challenging the ordinance. On January 10, 2013, the courts granted summary judgment on behalf of the City of Moorhead and the case was dismissed without prejudice.

Narcotics investigators give presentations to educate our citizens and community leaders on the issues and concerns with narcotics and gangs. This allows us to build partnerships that assist us in our efforts to battle this issue. Our presentations have been used and shared with several other law enforcement agencies. Investigators have given presentations throughout the state at various conferences and we are proud that they are recognized at this level for their work and efforts. Our narcotics investigators gave 19 narcotics/gang presentations to approximately 775 citizens from our community and state this past year.

Illegal narcotics have lasting effects on communities, users, and often victimize those that cannot defend themselves. In June, our department conducted a child abuse investigation. Nicole Rheault was charged with third degree assault, malicious punishment of a child, and child neglect for assaulting and leaving bruises and hand marks on her two-year old daughter's buttocks, chest, face, and arm. Rheault became angry with her child for breaking her cigarettes and losing her car keys. Rheault is an admitted methamphetamine addict and was high on methamphetamine at the time of the assault.

Drug Court

The Moorhead Police Department Narcotics Division participates on the Clay County Adult Drug Court Team. Drug Courts are very popular throughout the United States and were created for the following purposes:

- Reduce the revolving door of crime and drugs by providing treatment to drug-addicted criminal offenders
- Reduce domestic violence
- Reduce property crimes
- Decrease use of public assistance
- Reduce court, jail, and prison overcrowding/cost

Drug Courts require strict accountability from program participants through frequent in-person court hearings and intensive monitoring. Participants are required to abstain from alcohol and drug use, participate in treatment programs, and be employed or attending a post-secondary educational facility.

The Clay County team consists of a program coordinator, a judge, law enforcement, prosecutors, social services, probation, and defense attorneys. The team meets weekly to discuss current participants, new participants, and regularly reviews the goals and objectives of the program.

Juvenile

We have two juvenile investigators that primarily work physical and sexual abuse cases. These investigators receive specialized training on child forensic interviewing techniques. This training is specific to this position so investigators working as a team with social services, medical staff, and counseling services, can effectively receive non-leading information from child victims for court purposes and limit redundancy that leads to further exposing the victim to trauma. This collaboration works together as a team with members of the Red River Child Advocacy Center to accomplish these efforts. The center was created to help accommodate victims and their families through the process.

High Profile Criminal Sexual Conduct Cases

- We conducted an investigation of a report of sexual abuse at a daycare center in Moorhead. The suspect was identified as Jon Pabody, the husband of the child care provider who owned and operated a licensed daycare out of her residence as well as a licensed child care center at a separate location. Pabody assisted his wife providing care and supervision of the children. The investigation led to the arrest of Pabody, who later pled guilty to two separate counts of 1st Degree Criminal Sexual Conduct and received a 13-year prison sentence.
- Robert Hensrud was sentenced to 12-years in prison for molesting a young child. Because of a prior criminal sexual conduct conviction he will likely be civilly committed for the rest of his life upon release from prison.
- William Earls pled guilty to third-degree criminal sexual conduct and was sentenced to life in prison for raping a 16-year-old girl and threatening to expose a nude photo of her unless she let him perform sexual acts on her. Because of a prior criminal sexual conduct conviction Earls will likely be civilly committed for the rest of his life upon release from prison.
- Gary Johnson pled guilty to three counts of first degree criminal sexual conduct for molesting a young child and was sentenced to 30 years in prison.
- Albert Goranson was charged with two counts of criminal sexual conduct for molesting a young child.

The following chart is a three-year display of case activity. The number of reported criminal sexual assault reports rose slightly while we saw a large increase in physical abuse/neglect cases. We also saw a large increase in the number of alcohol offenses this past year.

Juvenile Victims

Case Types	2010	2011	2012
Criminal Sexual Assault	71	65	75
Physical Abuse/Neglect	73	85	130

Juvenile Offenders

Alcohol	58	63	103
Tobacco	49	31	31
Drugs	36	38	39
Runaway(s)	49	41	34

Computer Forensics

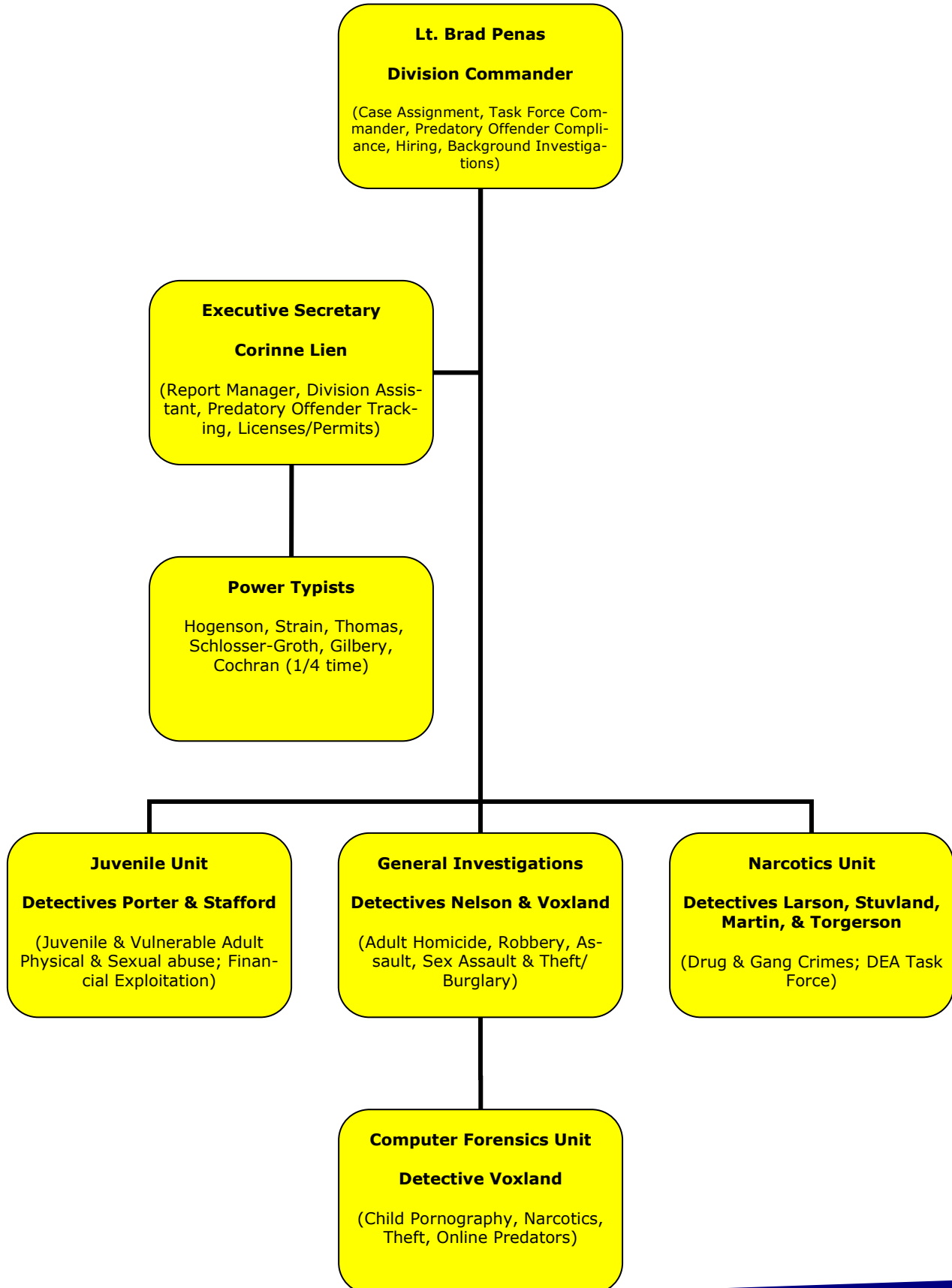
Detective Voxland continues to stay up-to-date on continuing changes in the computer forensics field. As a member of the Internet Crimes Against Children Task Force, his computer software licensing was provided through 2013 (\$2,000 two-year license). He provided 4 computer related educational presentations to approximately 100 people of various organizations and ages. Presentations were related to internet safety, frauds, and identification theft. He handled 18 computer forensic cases involving the examination of approximately 58 separate devices. Detective Voxland provides technical assistance and forensic examinations for area law enforcement agencies investigating child pornography and other technology facilitated crimes. His forensic skills were utilized in various types of cases including child pornography, child exploitation, criminal sexual conduct, firearm violations, embezzlement, and death investigations.

Division Statistics

	CASE TYPE NAME	TOTAL
	ADMIN	12
	ARSON	2
	ASSAULT	56
	ASSIST	51
	BURGLARY	31
	CRIMINAL SEXUAL CONDUCT	94
	COMPUTER FORENSICS	18
	DEATH	22
	MISSING PERSON	4
	NARCOTICS	71
	PERMITS	40
	PRED OFFENDER	206
	ROBBERY	3
	THEFT	53
	OTHER ACTIVITY	138
	TOTAL	801
	SEARCH WARRANTS	66

Moorhead Police Department Investigative Division

Division Organization Chart & Primary Duties



Moorhead Police Bike Patrol Unit

2012 Year End Summary

2012 was a year of change for the Bike Unit. The bike patrol unit continues to be an integral portion of the Moorhead Police Department. The Bike Patrol Unit is an effective tool to: deter criminal activity, provide alternate enforcement methods, promote public relations, and educate area youth regarding bicycle safety.

The Bike Unit was coordinated by Lieutenant Joel Scharf until his departure to the Big Lake, Minnesota Police Department in August. Sergeant Matheson assisted with bike patrol scheduling for the remainder of the riding season. In December, Lieutenant Chris Carey was assigned as commander of the bike patrol unit.

All members are trained as Police Cyclists under the International Police Mountain Biking Association (IPMBA) guidelines. Bike Officers undergo a rigorous training program prior to being assigned to duty on a bike. The Bike Patrol Unit has its own IPMBA Instructors which enables the Moorhead Police Department to become a regional training location for officers desiring this certification. Officer Nick Schultz (April 2012) and Officer Shawn Krebsbach (October 2012) have received accreditation as instructors through IPMBA.

Bike Patrol is also part of the Moorhead Police Department's Community Policing Initiative. Officers find policing on bikes has enabled them to interact more closely with citizens allowing them: to be better informed as to what problems exist in a particular neighborhood, to address these problems and make neighborhoods in our community safer places to live.

As fuel prices remain high, and budgets more lean, the Moorhead Police Department continues with a more aggressive approach to placing officers on bikes during their regular shifts. Bike Officers take their bikes with them on their normal shifts assigned to a squad car, and ride when calls for service allow. In addition, most Officers above minimum staffing were assigned to shifts on bikes. This translates to a savings in fuel costs, reduced mileage to patrol vehicles, and reaffirms the Bike Unit as the green friendly entity of the Moorhead Police Department and City of Moorhead.

Bike Officers undertook a total of 17 community policing related activities in their tours of duty. Bike Patrol Officers are generally assigned to bike duty when adequate staffing allows, and during the evening and midnight shift overlap from 11:00 p.m. to 3:00 a.m. In 2012, Bike Officers rode a total of 62 hours, compared to 181 hours in 2011. A large number of evenings with low staffing and inclement weather played a large factor in the greatly reduced amount of riding time our Officers had in 2012.

In 2012, the Moorhead Bike Patrol Unit:

Community Policing Stops:	17
Criminal Offenses Charged:	3
Traffic Stops:	2
Routine Calls for Service:	44
Pedestrian Stops:	20
DWI Arrests	2
Warrant Arrests	3

Events the Bike Patrol Unit was assigned to include:

4th Of July Fireworks Celebration at MSUM
MSUM and Tri-College Alcohol Enforcement Project
Block Clubs and Community Events-Night to Unite
Various Bicycle Safety Presentations
Enhanced Park Patrol
Law Day-West Acres

Current Moorhead Police Department Members Assigned to the Bike Unit Include:

Lieutenant Chris Carey	Sergeant Robert Matheson
Officer Nick Schultz (IPMBA Instructor)	Officer Shawn Krebsbach (IPMBA Instructor)
Officer Shawn Carlson	Officer Jeff Nelson
Officer Brian Dahl	Officer Joe Brannan
Officer Chad Anderson	Officer Brad Schenck
Officer Nick Leinen	Officer Jordan Smart
Officer Katie Schultz	Officer Nicole Reno

2012 Canine Unit Report

2012 marked another great year for our Canine Unit. Our unit was comprised of two canine teams: Canine Handler John Lien, with Canine Milo, and Canine Handler Justin Vogel, with Canine Duke. The unit was supervised by Lieutenant Jim Nielsen and Lieutenant Mike Detloff.



Officer J. Vogel & K-9 Duke

We unfortunately lost Canine Duke to cancer this year. Officer Vogel handled Canine Duke for six, dedicated years. Officer Vogel and Canine Duke were a great team together and Canine Duke will be missed. Officer Vogel was an excellent canine handler, and his service with the unit was greatly appreciated.



As each year passes, our Canine Unit becomes stronger and more proficient. Canines Duke and Milo continued to prove themselves as wonderful locating tools and incredible assets to the Moorhead Police Department. This has been demonstrated by their successful certifications and street activity.

Listed below are the canine street activities involving both canine teams in 2012. We categorized our activity records in the following areas: Building searches, open area searches, tracks, arrest warrant services, article searches, miscellaneous activity, public demonstrations, non-physical apprehensions, physical apprehensions, narcotics vehicles sniffed, narcotics building sniffed, total training hours, canine call-outs and canine overtime hours.

Glossary:

Find: when the canine finds a person, article or narcotic odor.

Miscellaneous uses: are uses that aren't included under any other category. This could include the following situations: Having the canine present during the arrest of a violent or potentially violent person, not including warrant service; having the canine present during a high risk traffic stop; using the canine to clear a vehicle during a high risk traffic stop or just having the canine present while doing an exterior building perimeter check during an alarm call.

Public demonstrations: are events where the canine is used for an actual demonstration of the canine skill(s).

Public presentations: are events where the handler talks about the canine program and the capabilities of the canines.

Non-physical apprehensions: are situations where it is reasonable to believe that the canine's presence caused the suspect(s) to give up, during an arrest or detentions situation, where the canine didn't physically apprehend the suspect(s).

Physical apprehensions: are situations where the canine makes contact with the suspect by way of the canine's teeth, and or holds the suspect in that manner.

Canine call-outs: include any event where the canine is used outside of normal duty hours.

Activity:	Number Completed:	Number of Finds:
Building Searches	12	0
Open Area Searches	1	0
Tracks	22	1
Arrest Warrant Services	9	NA
Article Searches	0	0
Miscellaneous Activity	20	0
Public Demonstrations	3	NA
Public Presentations	1	NA
Narcotics Vehicle Sniffed	244	22
Narcotics Building Sniffed	37	3
Total Training Hours	234	NA
Canine Call-Outs	10	NA
Canine Overtime Hours	21.5	NA

In 2012, our canine unit trained an average of 19.5 hours per month, with a minimum goal of 16 hours per month. We kept our canines active with various street activities and continual training. We continually trained in both patrol tactics and narcotic detection. Each month, each handler completed logs of both their monthly street activity and their monthly training. Our training also included working with other law enforcement canine units.

We strived to use our canines regularly, either by self initiated activities or by calls for service from other law enforcement officers. We kept a close working relationship with other area law enforcement agencies, which allowed us to use our canines in other jurisdictions. The reason our canine program is successful is because of the dedication and support from our patrol division, investigative division and our department's administration.

We strive to continue with quality training to keep our canine program a success. We certify our canines annually in narcotics detection and street patrol. Both canines were certified through the United States Police Canine Association (USPCA).

Red River Valley SWAT (Special Weapons and Tactics) Team

Mission:

The purpose of the SWAT (Special Weapons and Tactics) Team is to provide a highly trained unit of police personnel to respond to tactical and high-risk incidents.

Red River Valley SWAT is a true success story of multijurisdictional collaboration of resources spanning two states. These personnel are specifically comprised from; Cass County Sheriff's Office, Clay County Sheriff's Office, West Fargo Police Department, Moorhead Police Department, NDSU Police Department, Fargo Police Department, and FM Ambulance Service. Red River Valley SWAT primarily responds to incidents in Cass and Clay counties, but is accessible to other jurisdictions through mutual aid when circumstances warrant. All mutual aid requests in the State of North Dakota are reimbursed through a fund managed by the State. Mutual aid requests in the State of Minnesota are funded directly by the individual agencies for actual costs.

Leadership

The resources and needs of Red River Valley SWAT continue to expand, making leadership and day to day operation of this complex entity a growing responsibility. Red River Valley SWAT operates under an existing mutual aid agreement between all agencies with the oversight of a board comprised of one member from each participating agency who functions at an Executive Level. Direct team leadership comes from the Lieutenant Ross Renner (Fargo Police) who serves as the overall team Commander. Lieutenant Renner is assisted by assistant team leader in his absence. There is one member of the leadership team on call 24 hours a day, seven days a week to field inquiries and mobilize resources when needed. Daily operation of Red River Valley SWAT necessitates the supervision of 46 team members, 6 vehicles, and a vast inventory of equipment operating under the parameters of Red River Valley SWAT.

Red River Valley SWAT is comprised of four Units:

Tactical Operations Unit

The Tactical Unit is comprised of 23 total operators. The Tactical Unit is generally referred to as the "SWAT Team" whose mission is designed to provide tactical support to other law enforcement agencies, assist with executing high risk search warrants, high risk arrest warrants of dangerous subjects, barricaded suspects, building or rural searches for suspects or missing persons, and hostage situations or any incident in which there is an elevated danger to the public. The Moorhead Police Department currently has five members assigned to the Tactical Unit with the addition of a sixth in 2013.

Many members have specialty assignments along with the normal duties. Tactical members include:

Jordan Smart-Sniper

Brad Schenck-Sniper

Joshua Schroeder-Tactical Operator/Chemical Munitions

Chad Anderson-Tactical Operator

Aaron Sprout-Tactical Operator/Chemical Munitions

The Tactical Unit trains two days per month and together for a 70 hour week at Camp Ripley Minnesota. The team put in over 90 addition hours in training to include tactics and firearms, focus on slow search tactics, rural and urban training and chemical munitions deployment. This year the tactical team was able to take advantage of several flood buyout homes that were used as realistic training opportunities.



Negotiations Unit

The Red River Valley SWAT Negotiations Unit is comprised of nine Negotiators, eight Officers and one Lieutenant who functions as the Team Leader. The mission of the Negotiations Unit is to reach successful resolution of critical incidents through professional dialogue with those involved. The Moorhead Police Department currently has two members assigned to the Negotiations Unit, Detective Joel Voxland and Lt. Deric Swenson who functions as the Team Leader. The Negotiations Unit trains one day per month and attends joint trainings several times per year.

The Negotiations Unit responded to two calls for service in 2012. One was a suicidal male in Cass County and another call was a barricaded suicidal male in West Fargo.

Tactical Emergency Medical Service (TEMS)

Medical support is provided by a team of paramedics assigned to Red River Valley SWAT. Six paramedics, one from Sanford Hospital Life Flight, four from F-M Ambulance, and one from the Moorhead Fire Department work under the direction of an emergency physician from Sanford Health and provide Tactical Emergency Medical Support (TEMS). TEMS accompany the Tactical Unit on any operation undertaken, and are within arm's reach to provide emergency treatment when necessary. The TEMS Unit trains with the Tactical Unit 1 day per month.

Bomb Unit

The Bomb Unit is comprised of 8 total members. The Bomb Unit's mission is to successfully and safely diffuse explosive or dangerous devices. The Bomb Unit also operates two Robots which have become a growing resource for the Tactical Unit, doing missions previously completed by operators minimizing threat to our staff. The RRVB Bomb Squad trains twice a month on energetic material, robot operations, and other bomb squad needs. 61 of those hours were devoted to the use of explosives/ demolition.

Officer Nick Leinen is currently assigned as a bomb technician.

In 2012 Officer Leinen attended a FBI Hazardous Devices School in Huntsville, Alabama. This was a six week course which covered the basic rendering safe procedure for explosive and hazardous material.

The Bomb Unit also accepted delivery of their new main operations truck in 2012. The truck allows for easier transport of equipment and more work space for the team



Red River Valley Bomb Unit had the following activity for 2012:

Explosive recovery/disposal	6
Ammunition Recoveries	21 (3 times as many as 2011)
SWAT Call-out assists	0
Suspicious Packages	3
Threats	2
Security Details	<u>1</u>
Total Calls	33

**Details of Bomb Squad Call Outs in Moorhead:**

The Bomb Squad responded to two calls in Moorhead involving an explosive device. One was a WWII style grenade found near the Red River behind the Hjemkomst Center. It was decided that moving the item would be unsafe so we implemented a plan to destroy the item in place. Helix, a binary explosive, was used and the detonation was successful. The other call was removing a live blasting cap that was recovered in a coal supply at American Crystal Sugar.

Details of Regional Bomb Squad Call Outs:

The team assisted in a security detail for Presidential Candidate Mitt Romney, along with Secret Service and other agencies. The RRVRBS also responded to two major threats at the Hector International Airport and NDSU; both threats were days apart from each other and over the 9-1-1 timeframe. Both areas were either evacuated or shut down for a period of time. The squad also responded to Jamestown for a large amount of chemicals found in a storage facility. Along with the ATF, many of the chemicals were rendered safe by the squad with the use of explosives. Investigation led to a suspect who claimed he was an alchemist, attempting to use chemicals to make gold. Many other calls involved countercharging items with the use of explosives.

Moorhead Police Department Recruitment & Selection Process

Our hiring process begins with recruitment by officers conducting presentations at colleges and attending career fairs in an attempt to reach out to as many candidates as we can. Through our recruitment efforts we hope to draw from the best pool of possible candidates. The Moorhead Police Department takes pride in the fact that we have several opportunities for officers to work in specialized areas, along with advancement within the ranks, while living and working in a family friendly safe community.

The Moorhead Police Department utilizes a Civil Service Commission to provide oversight of the hiring process. The Civil Service Commission is made up of three citizens of the City of Moorhead that are appointed by the Mayor. Johnathan Judd, Karen Mehnert-Meland and Dan Hunt served on the board in 2012. Dan Hunt replaced Mike Hulett who stepped down to fulfill his obligations as a representative on the Moorhead City Council. The Civil Service Commission is guided by MN State Statute and a Rules & Regulations manual. The commission meets regularly during each step of the hiring process.

Each hiring process takes approximately three to four months. After posting the job notice and accepting applications, candidates complete a written exam as the first part of the process. The exam covers a variety of topics including questions relating to stress, responsibility, emotional skills, work attitude, interpersonal skills, practical skills, and cognitive skills. The top candidates move on to the next round of the process by completing an oral interview. The oral interview panel generally consists of three sworn personnel of the Moorhead Police Department and one civilian position. Candidates are then ranked with an overall score from their written exam and oral interview. Field Training Officers begin conducting in-depth background investigations on the top candidates. Each investigation takes approximately 40-50 hours to complete. We research a candidate's adult criminal history, driving records, work history, education, financial records, civil litigation, military service, and interview various people including acquaintances and neighbors.

The top candidates that pass their background investigation move along in the process and meet with the Chief of Police for a final interview. The Chief selects a new officer from the top three candidates and makes a conditional job offer. The candidate will be required to pass a psychological examination, medical examination, and a physical strength and agility test. Successful completion of testing results in a final offer of employment.

With the current economy and fewer police officers being hired throughout the country, we have seen a large pool of very good qualified candidates. In April 2012, Trenton Bachman and Matthew Lambert began their employment with the police department and were hired from a pool of candidates that tested in 2011. In 2012, we conducted another hiring process and received approximately 170 applications. Daniel Freeman and Michael Kane were hired and began their employment in September. Craig Timm was also hired from this list of candidates in December and began working for the Police Department right after the first of the year.

Field Training Unit

Our department maintains a Field Training Unit as part of our Patrol Division. It is the responsibility of this unit to conduct pre-employment background investigations on police officer candidates and to provide the initial training to our new police officers.

On April 2, 2012, the department hired **Officer Trent Bachman** and **Officer Matt Lambert**. Both officers successfully passed the structured FTO program. They are still probationary employees that will receive monthly evaluations as part of their field training until they reach the end of the probationary period.

On September 4, 2012, the department hired **Officer Michael Kane** and **Officer Daniel Freeman**. Officer Kane is on phase 4 of his training program and has an estimated graduation date of January 2013. Once graduated, he will be assigned to the midnight shift where he will receive monthly evaluations until the end of his probationary period. Officer Daniel Freeman resigned during the training program.

Pre-Employment

Applicants for full time peace officer positions in Minnesota (MN) must be eligible for licensing as a peace officer before they can be hired. Eligible for licensing in Minnesota means that the person has; completed a MN POST (Peace Officer Standards and Training) Board approved education program, passed a MN law enforcement skills training program, and passed a written test administered by the MN POST Board. The education programs are either two or four year programs and are available at numerous colleges located throughout Minnesota.

The Moorhead Police Department extensively recruits new police officer candidates by attending various law enforcement career fairs held throughout the state. We actively try to recruit police officer applicants of diverse backgrounds and female police officer applicants.

Potential Candidates

Each finalist for employment as a Moorhead Police Officer is subject to a thorough pre-employment background investigation, which is supervised by Lt. Brad Penas. Our Investigators and/or Field Training Officers (FTO) spend approximately fifty hours conducting each background investigation. Much of this investigation is done in person and thus it requires travel to many locations. At the conclusion of this investigation a report is completed. Our Police Civil Service Commission then reviews these reports and the commission determines if the candidate passed this investigation.

Once a candidate passes our pre-employment background investigation they must pass a medical examination and a comprehensive psychological examination. Once a new officer is hired we do everything we can to help that officer successfully complete their field training.

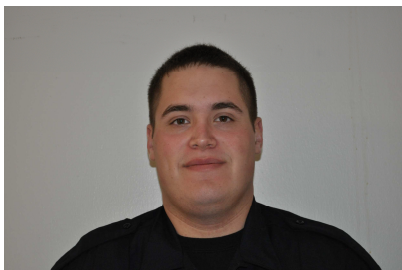
New Hire – Probationary Officer

The hiring, equipping, and training of a new police officer is very expensive. From the start of the hiring process through when officers complete their training, and are working on their own, the department invests nearly \$100,000. These costs include approximately \$ 18,000 to establish a hiring list made up of advertising the openings, giving a written test, conducting the pre-employment background investigations, medical testing and a psychological exam. Uniforms and equipment for a new officer is about \$5,000 per officer. Our Field Training Program cost is approximately \$11,000 for each group of new officers we hire. The remainder of the cost is the salaries of the involved employees. Our department tries very hard to retain our officers because of the investment we have placed in hiring, equipping, and training them.

Our field training unit provides the initial training to each new Moorhead police officer. The new officer’s first two weeks of employment are spent attending our two week new officer academy. This academy is taught by members of our department and its topics include;

- Use of Force
- Patrol Procedures
- High Risk Traffic Stops
- DWI Enforcement
- Computers
- Firearms training and qualification (handgun, shotgun & carbine)
- Defensive tactics (hand to hand, handcuffing, baton, OC Spray, & Taser)
- Report Writing
- Building Searches
- Community Policing
- Crime Scene Processing
- Department Rules and Regulations

One purpose of our academy is to train our new officers in the skills that are required before they start working as a Moorhead Police Officer. Many of these skills are use of force related. Our academy also provides an introduction to many of the skills that they will need to master before they graduate from our formal Field Training Program. These skills include topics like report writing and learning our various computer systems.



Trent Bachmann



Matt Lambert



Michael Kane

After their two week academy, new police officers are assigned to our formal Field Training Program. We use the Sokolove method of field training. This training program is generally fourteen work weeks in length. It can be modified to be slightly shorter or longer in length to meet the training needs of individual new police officers. During this program, new police officers are always working with a Field Training Officer (FTO). They are assigned to each officer for generally four work weeks. Our new police officer's performance is evaluated daily. The purpose of this evaluation is to provide constructive feedback to increase the new officer's learning. Our Field Training Program also includes a comprehensive training manual. Each week our new officers are taught the topics that are required for them to succeed as a Moorhead Police Officer.

Field Training Officers

Our Field Training Officers are selected by our Chief of Police from the members of our Patrol Division. When we have an opening for a Field Training Officer we post the opening and any interested officers apply for this assignment. They are appointed by the Chief of Police after he considers input from their supervisors, our existing Field Training Officers, and our Community Policing Coordinator. New Field Training Officers attend a forty hour long training course which certifies them as Field Training Officers.

Field Training Officers are the backbone to the success of the training program. They are historically strong performers and leaders within the patrol division.

The following officers were active Field Training Officers during 2012:

- Officer Kim Bloch
- Officer Scott Kostohryz (promoted out of assignment December 2012)
- Officer Shawn Griego
- Officer Nick Leinen
- Officer Nicole Reno
- Officer Katie Schultz
- Officer Josh Schroeder (resigned from assignment December 2012)
- Officer Nick Schultz
- Officer Nick Wiedenmeyer

The following officers were appointed to the FTO assignment in December of 2012:

Officer Shawn Krebsbach Officer Justin Vogel

Our Field Training Unit is supervised by Lieutenant Chris Carey and Sergeant Steve Larsen.

Youth & Family Services

The mission of the Youth and Family Service (YFS) Unit is to serve as youth mentors through constant presence and communication with youth to establish and build rapport, to educate through such courses as Drug Abuse Resistance Education (DARE) and the Summer Youth Program in effort to impact prevention by offering healthy alternatives and finally to maintain order and deliver police services in the Moorhead School District.

Personnel

The YFS Unit personnel include two School Resource Officers (SRO's), Officer Brian Dahl, Officer Jeff Nelson; a full time DARE Officer, Officer Valerie Kellen; a Youth Service Coordinator Louis Ochoa; and Lieutenant Deric Swenson – Supervision; Leann Wallin – Financial and Program Management; and Deputy Chief Shannon Monroe – YFS Unit Commander.

History

The Moorhead Police Department began assigning officers to schools in 1999 through the assistance of grants to fund the positions. The department worked closely with our partner, the Moorhead School District, to define the roles of our School Resource Officers. It was believed that a more beneficial impact on students could be made through officer presence and prevention rather than the older model. Prior to 1999, officers responded after an incident with an officer that did not know the involved children, the school officials and could only respond with an enforcement action. Since 1999, the SRO's have been accepted by the students and have established positive relationships with students. This relationship has made the officers more approachable and has led to tips and reports that have allowed the SRO's and schools' intervention in numerous instances to head-off larger problems. The officers have also grown with technology by adding a text-a-tip program over the years to allow students to communicate information or submit questions via text messages.

Programs Defined

Drug Abuse Resistance Education (DARE): DARE was founded in Los Angeles in 1983 and started in Moorhead in 1990. It is taught in 75% of our nation's school districts and in more than 43 countries around the world. It is a police officer led curriculum that facilitates a discussion with children on how to resist peer pressure and live healthy, productive drug and violence free lives. The program is currently titled "Keepin' it REAL" and the program has been ranked among the top 3 most cost effective preventive programs in a study by Substance Abuse and Mental Health Services Administration (SAMHSA.) The study found that the cost benefit is \$28 in benefits for every \$1 spent. DARE is taught in the 5th grade in all schools in Moorhead and a "next level of learning" DARE program is taught in the 7th grade at Horizon Middle School.



Moorhead Police Summer Youth Program (SYP): Funded through a grant from the Department of Public Safety, Office of Justice Programs, SYP is an 8 week summer program for 200, 8-12 year-olds offering youth a healthy and educational summer alternative where the curriculum is mixed with fun and interesting activities.

The program provides training from various guest speakers from such places as the Minnesota Department of Natural Resources on boat and water safety, Moorhead Fire Department on fire safety and bike safety taught by one of our bike patrol officers. Presentations were given on topics covering shoplifting, truancy and prescription/over-the-counter drug awareness. Activities included swimming at Buffalo River State Park, bowling, roller skating, Thunder Road Amusement Park, an afternoon at Gooseberry Park playing on inflatable games from Games Galore, attending a special showing of the Junior High School musical “Beauty and the Beast Jr.” and a trip to Grand Forks to Canad Inn’s Splasher’s Indoor Waterpark.

Change Starts with YOUth at-risk summer camp: This is a program designed for officers to work with a small group of at-risk youth that focuses on building positive relationships with law enforcement while learning about positive choices for a successful future. Participants are youth referred by school counselors and probation officers that are first time offenders or are starting to exhibit tendencies towards negative choices and/or illegal behavior. This summer, six youth spent a total of six days together under the guidance of two School Resource Officers and our Youth Services Coordinator who manages our Community Service program. The youth had the opportunity to hear from guest speakers including a District Court Judge, Clay County Sheriff, career counselors from Minnesota State Community and Technical College, Moorhead Police Department Detectives and a Sergeant and Specialist from the Minnesota National Guard. The youth toured the Courthouse, Clay County Jail and Juvenile Detention Center and got to sit in court and observe some cases which demonstrated firsthand the effect people’s decisions and choices have on their future. The judge met with the youth following court and spent time answering their questions. The youth also spent an afternoon doing a service learning project of cleaning up a green space area near the Moorhead High School.

The Moorhead Police Department is a member of the Minnesota Youth Intervention Programs Association (YIPA) which is an organization that advocates for community-based youth intervention programs and lobbies for continued funding and expansion of youth intervention programs. YIPA hosts quarterly meetings and provides free professional development trainings to its members on relevant youth intervention topics. YIPA, along with Moorhead PD, hosted the “Big Changes – A Critical Time in Youth Development” conference featuring the topics “Supporting Youth Through Difficult Transitions” and “The Hurdles of a Smooth Transition for Immigrant and Refugee Youth” at Moorhead’s Heritage Hjemkomst Center in May. SRO Brian Dahl is a YIPA board member and, along with YSC Louis Ochoa, serves on the education committee.

Assignments

SRO Brian Dahl

Officer Dahl is assigned to the Moorhead High School during the school year. He mentors students with various problems, handles police incidents, patrols on and around school property, serves as a liaison between the school/students and other governmental agencies providing services to students, teaches DARE at Park Christian School and St. Joseph's School, keeps school officials abreast of police situations in the school and assists in crisis/security planning. He often is a guest speaker/instructor for such classes as self-defense and personal safety, consequences and health courses covering drug and alcohol abuse. He meets regularly with probation to share information. He fulfilled his term on the Minnesota Youth Intervention Programs Association Board of Directors in 2012. In the summer, he coordinates the Moorhead Police Summer Youth Program, assists with the Change Starts with YOUth at-risk camp and fills patrol shifts.

SRO Jeff Nelson

Officer Nelson is assigned to the Horizon Middle School (6-8 graders) during the school year. He mentors students with various problems, handles police incidents, patrols on and around school property, serves as a liaison between the school/students and other governmental agencies providing services to students, keeps school officials abreast of police situations in the school and assists in crisis/security planning. This year Officer Nelson has been working with the school district to update their crisis manual including working on drills for lockdown/active shooter, fire/evacuation and storm/shelter in place. He is actively working toward conducting a full scale evacuation drill of Horizon Middle School in the spring of 2013. He also works with Moorhead's colleges, daycares and businesses on these same drills and planning. He is a certified trainer in Firearms, Active Shooter and the Firearms Training Simulator (FATS). He has worked with the schools and SRO's in the FM area on common active shooter response plans to assist each other in such an event. He works with Restorative Justice to provide court deferment from criminal charges by assisting in meetings between juveniles and their crime victims in an attempt to educate them on the impact of their actions. In the summer, he coordinates the Change Starts with YOUth at-risk camp, assists with the Summer Youth Program and fills patrol shifts.

Officer Valerie Kellen

Officer Kellen teaches a full class load of DARE courses to elementary and middle school students during the school year. Officer Kellen is not assigned one school as she provides many of the same police services and student mentoring as the SRO's to all the Moorhead Elementary Schools when not teaching. Other teaching and presentation duties include Head Start and kindergarten safety presentations, and Red Flag/Green Flag. As the DARE officer with the DARE car assigned to her, she receives numerous requests for the DARE car. The car is a 2008 Dodge Charger purchased with driving under the influence seizure funds and due to its paint job, is a highly sought after display for car shows, parades and events with exposure to thousands of citizens. In the summer, she also assists with the Summer Youth Program, Change Starts with YOUth at-risk camp and fills patrol shifts.

Youth Services Coordinator Louis Ochoa

YSC Ochoa is a non-sworn or civilian employee that during the school year works and teaches at the Red River Area Learning Center (RRALC) and at times at Horizon Middle School. He works with youth that have disorderly/behavioral issues, truancy problems, and serves as a youth mentor. He teaches in the Business Law classes with a focus on juvenile delinquency and status offenses. He works with an intervention group at Horizon and teaches “Law and Your Life” at RRALC. He teaches youth intervention covering diversity, bullying, conflict resolution, restorative justice, gang awareness, consequences, smoking, drugs, alcohol, Internet safety, rail crossing safety and the school violence/policy handbook. He is also involved with two youth programs at RRALC, Boys Group and Philanthropy and Youth. He is a member of the Minnesota Youth Intervention Programs Association and assists with the Summer Youth Program and Change Starts with YOUth at-risk camp. He works with a partnership between the police, probation, social services, shelter care and schools with youth at risk by taking on juvenile court community service referrals where he takes kids out to work sites to complete community service sentences. In 2012, YSC Ochoa received the “Program Leadership Award” from YIPA for his outstanding work with Moorhead Police Department’s Juvenile Community Service Program. This award recognizes programs that have had great success working with youth and/or their families or in promoting early youth intervention.



YFS Team (Left to Right)
 Youth Services Coordinator Louis Ochoa
 School Resource Officer Jeff Nelson
 D.A.R.E Officer Valerie Kellen
 School Resource Officer Brian Dahl

Juvenile Statistics: Below is the last 4 years worth of stats for the most common categories:

	<u>2009</u>	<u>2010</u>	<u>2011</u>	<u>2012</u>
Assault	30	32	38	28
Alcohol	122	57	64	103
Disorderly Conduct	46	41	43	50
Drugs	61	36	39	39
Runaway	65	49	41	34
Theft	47	48	36	42
Tobacco	75	49	31	31
Traffic	168	86	104	102

Community Service Referrals

Historical Data:

Since 1997, 36,861 hours of community service work have been completed by youth. The community service work completed in Moorhead consists of tasks that benefit the city such as graffiti removal, cleaning of parks, ditches and public spaces, mowing, shoveling snow around fire hydrants, painting buildings, set-up and tear down for city events and the like which may have otherwise been completed by city personnel.

2012 Community Service Program Statistics:

Total hours referred: 1,779 Total hours completed: 1,695
This is a 95% completion rate for 2012.

Referrals are also made to the Community Service Program under the Juvenile Offender Restitution Program. Since 1997, 5,239 hours of restitution performed by area youth has equated to \$31,988. This money is paid back to victims.

2012 Juvenile Offender Restitution Program Statistics:

Total hours referred: 110 Total hours completed: 110
This is a 100% completion rate for 2012.

Graffiti Removal Project

Before



After



Transient Camp Clean-Up

Before



After



SUMMARY OF 2012 COMMUNITY POLICING/CRIME

PREVENTION ACTIVITIES

- Hosted and taught two Minnesota Crime Free Multi-Housing Program sessions. The spring session was held over the course of two evenings and had 26 attendees. The fall session was a full day course and had 23 attendees.
- Recruited six new police volunteers through a recruitment campaign that included presentations to Kiwanis, Rotary and Coffee with a Cop meeting.
- Partnered with AAA for a “Got Caught Being Good” seat belt awareness campaign three times throughout the year. Moorhead High School students received free music download cards courtesy of AAA, when they were “caught” wearing their seat belt by School Resource Officer Dahl.
- Assisted the Citizens Police Academy Alumni Association with its fourth annual Law Enforcement Week Officer Breakfast.
- Coordinated the celebration of Night to Unite, including the kick-off luncheon involving area law enforcement agencies. Approximately 3,500 people participated in 63 neighborhood parties.
- Developed and delivered 2 Block Club Beat newsletters to a mailing list of approximately 400.
- Coordinated the third annual four-week long pet licensing campaign that yielded 66 dog and cat licenses being sold.
- Coordinated a day-long Senior Safety Seminar with the Moorhead TRIAD Committee and gave a presentation on Minnesota’s Crime Free Multi-Housing Program.
- Coordinated speakers for TRIAD’s four-week Senior Safety Academy.
- Coordinated the 2012 Citizens Police Academy with Lt. Jacobson with 23 students.
- Performed grant administration for the Edward Byrne and YIP grants.
- Presented at a City Clerks Region 1 meeting on the value and success of our police volunteers program.
- Participated as a panelist on the topic of “Crime Free Multi-Housing” at a Red River Apartment Association meeting.

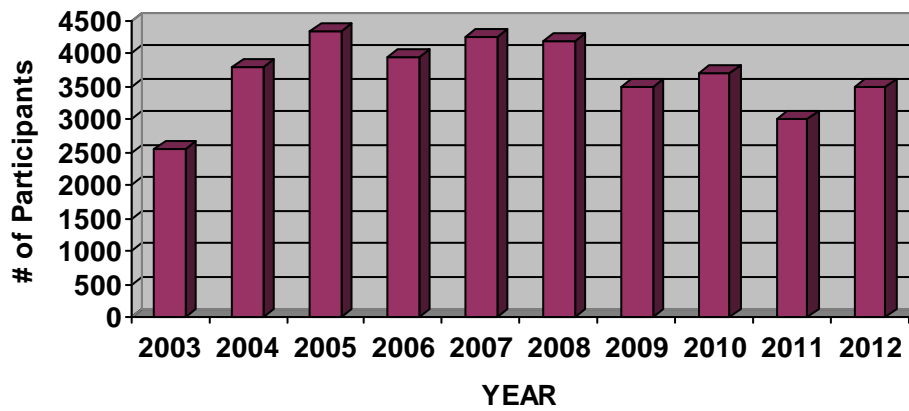
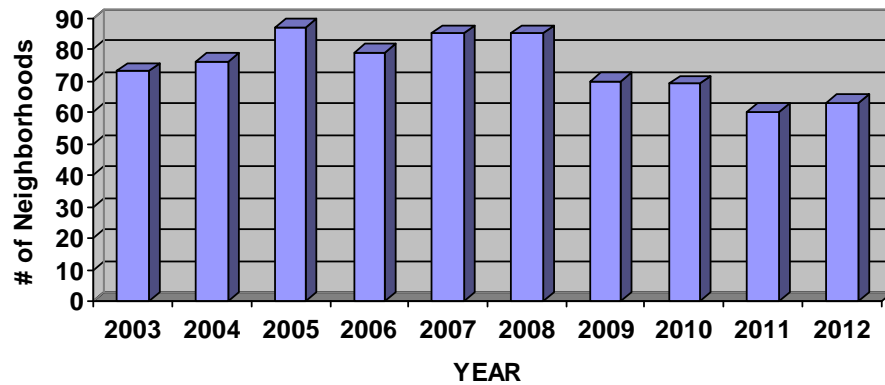
- Presented on Minnesota’s Crime Free Multi-Housing Program at a League of Woman Voter’s meeting.
- Presented Operation Lifesaver’s rail safety program to 40 driver’s education classes (846 students), 6 elementary classes (319 students), 1 school bus driver presentation and 2 professional truck driver presentations.
- Served on the Successful Outcomes for Tenants and Landlords (SOFTL) committee which hosted the following trainings for landlords and property managers:
 - ◇ “Smoke-Free Housing: The Smart Investment”
presented by the Live Smoke Free program
 - ◇ “Reasonable Accommodations”
presented by Attorney Greg Thompson
 - ◇ “Why Housing the Sex Offender Population is Essential”
presented by the Department of Corrections Housing Program
- Attended the annual Minnesota Crime Prevention Association’s conference.
- Continued to update and fine tune www.moorheadpolice.com to include more opportunities for on-line engagement by citizens. Notable updates to the website included on-line crime reporting and a video presentation of “Generation Rx” a presentation on the misuse and abuse of prescription drugs presented by students from NDSU’s Chapter of the American Pharmacists Association, Academy of Student Pharmacists.



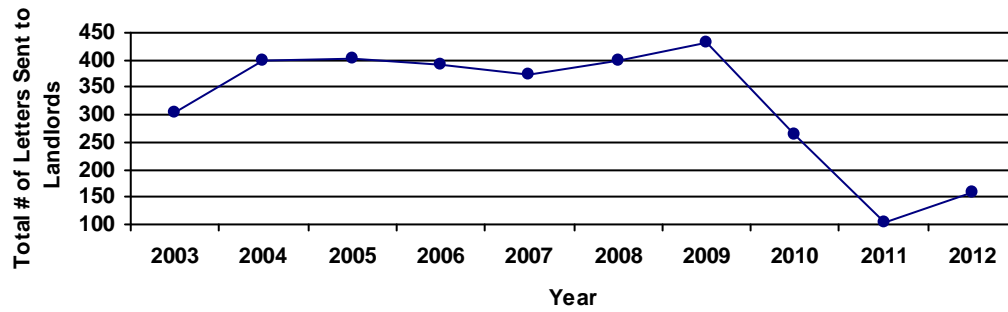
NIGHT TO UNITE 2012

Night to Unite involved approximately 3,500 Moorhead residents in 63 different neighborhoods. Night to Unite has become a tradition for many of Moorhead’s neighborhoods. It is gratifying to see neighborhoods get together year after year, just as it is exciting to visit a neighborhood getting together for the first time. This year we had nine first-time parties. The weather once again cooperated and provided the perfect backdrop for an enjoyable evening of neighbors connecting and uniting in their commitment to safe, crime-free neighborhoods.

Night To Unite 2012

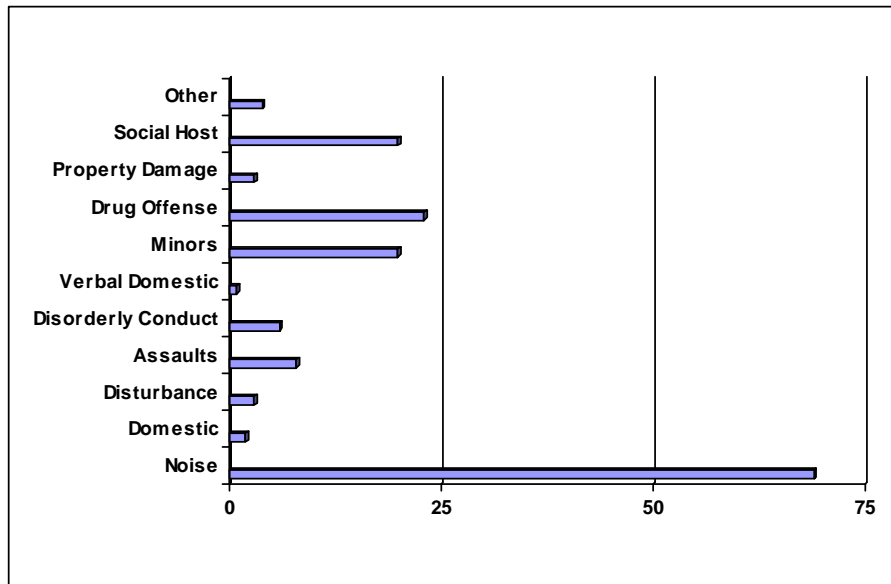


TEN-YEAR REVIEW (2003-2012) DISORDERLY TENANT ORDINANCE



2012 DISORDERLY TENANT ORDINANCE

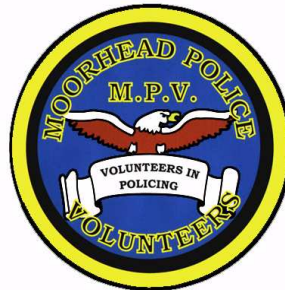
OFFENSE	TOTAL
Noise	69
Domestic Assaults	2
Disturbance	3
Assaults	8
Disorderly Conduct	6
Verbal Domestic	1
Minor Consuming	20
Drug Offenses	23
Property Damage	3
Social Host	20
Other	4
TOTAL	159



Here are the actual numbers of letters sent since tracking began:

1996 – 542
 1997 – 594
 1998 – 279*
 1999 – 276
 2000 – 266
 2001 – 251
 2002 – 246
 2003 – 314
 2004 – 395
 2005 – 401
 2006 – 390
 2007 – 378
 2008 – 397
 2009 – 433
 2010 – 265
 2011 – 105
 2012 – 159

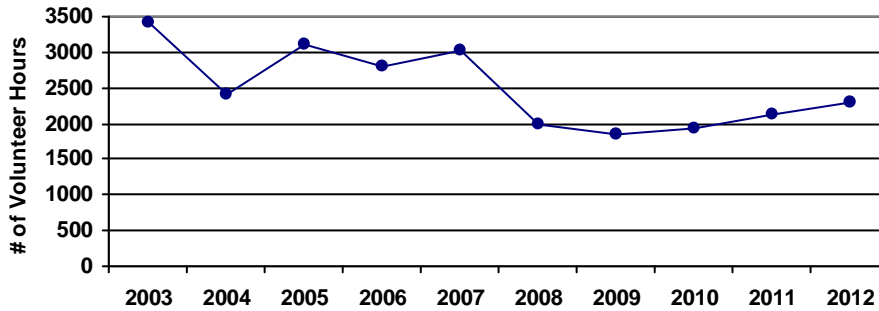
*ordinance was changed so that letters were not sent when tenant called



VOLUNTEER PROGRAM

2012 Volunteers:

Ruthie Johnson	Linda Laske	Annette Graves	John Graves
Vivian Wensel	Dale Mitchell	Chris Martens	Russ Hanson
Eileen Hastad	Jill Ulrich	Arlene Morey	Kayla Klein-Randall
Arden Pearson	Beverly Olson	Joyce Sonnenberg	Crystal Smith
Roger Buscher	Doug Morey	Trisha Friedt	
Nancy Lund	Joanne Pounds	Aruna Girdhar	



YEAR	HOURS
2003	3421
2004	2418
2005	3107
2006	2794
2007	3014
2008	1988
2009	1852
2010	1931
2011	2142
2012	2301

Number of volunteers: 22

Measurable outcomes for the Police Volunteer Program in 2012 are as follows:

- **6,250** tickets written, valued at **\$139,135**
- **2301** volunteer hours contributed for a total contributed value of **\$46,595** calculated using a nationally recognized hourly rate
- **29** vacation residence checks were requested and performed numerous times each by volunteers
- **88** house checks on flood buyout homes performed numerous times per house until they were moved or demolished
- **18** house checks on registered vacant homes performed numerous times per house until they were occupied
- **5** volunteers have been here for 5 years or more
- **5** volunteers have been here for 10 years or more
- **6** new volunteers were recruited

Special Projects in 2012

- 6 volunteers worked a total of 120 hours assisting the City Clerk in verifying signatures on a petition attempting to overturn Moorhead's Drug Paraphernalia Ordinance.
- 6 volunteers assisted the City Clerk's office on Election Day by being stationed at former polling sites and redirecting voters to their new site to vote.
- Volunteers worked four Saturdays from Thanksgiving to Christmas selling pet licenses at local stores during the third annual pet licensing campaign. Volunteers sold a total of 66 dog and cat licenses.
- Volunteers conducted child fingerprinting at four events: Convoy of Hope, Hansmann Park Community Picnic, Minnesota School of Business Open House and a Safety Fair at K-Mart.
- Volunteers conducted traffic control at four parades, one marathon, Celtic Festival, Scandinavian Festival, River Arts, Bike Night, 4th of July Fireworks and Moorhead High School hockey games.





2012 CITIZENS POLICE ACADEMY

The Moorhead Police Department hosted the 17th Citizens Police Academy from September 13th to November 15th to a class of 23 students. This free program is open to all members of the community and is designed to help the public understand the policies, procedures and protocol of the police department as well as learn what it is like to be the men and women sworn to protect and serve this community. It is an opportunity for the Moorhead Police Department to hear directly about the concerns and needs of the citizens they serve. Several CPA graduates have gone on to become Moorhead Police Volunteers. Many graduates have enjoyed the experience so much they created the Citizens Police Academy Alumni Association as a way to stay connected to the department.



Evaluations are given to students after each week; as well as a final, comprehensive evaluation at the end of the program. This year's reviews included these comments:

"It was interesting to hear everything that goes into hiring and training a new officer and all their equipment."

"Absolutely a great program. I don't think there is enough public awareness of what the MPD does and contributes. I think many people would be surprised."

"Some very emotional moments and that's when it sinks in. Made me realize the great sacrifice so many people make just to protect the citizens."

"Thank you to every one of you who has chosen this career path. I saw so much dedication, hard work and patience within all of you."

Moorhead Police Explorer Post #639



2012 was another productive year for the Moorhead Police Explorer Post. Exploring is a youth program through Learning for Life that allows students age 15-21 a chance to learn about a career field from a “hands-on” level before they decide on a career path. The program is modeled after its host agency and promotes teamwork, problem-solving, command presence and more.

The Moorhead Post was one of fifty-four that attended the state conference in Rochester, MN. Out of the sixteen team events our explorers competed in, the following awards were received:

- 3rd Place – Team Pistol Shoot
- 4th Place – Crime Scene Investigation

In the individual competitions, the explorers represented our community well. The following awards were received by individual explorers:

- Cody Sandvig - 1st Place Bike Course
- Zach Johnson - 2nd Place Slow Fire Pistol Competition
- Sharla Richter - 2nd Place 2 Mile Run
- Brandon Desautel - 3rd Place 2 Mile Run
- Autumn Nelson - 3rd Place 5k Run
- Brandon Desautel - 3rd Place Bike Course
- Cody Sandvig - 3rd Place Air Pistol Competition

In October, the Post attended another Explorer Conference in Cloquet, MN. There were twenty departments represented and the Moorhead Explorers competed in 7 total team events. Of those events, the post received the following awards:

- 2nd Place – Domestic Crisis Intervention
- 2nd Place – Hostage Negotiations
- 5th Place – Job Interview



The advisors for the post are comprised of six full time Moorhead Police officers and one Clay County Sheriff's Department deputy. Over three quarters of the time spent with the explorers by advisors is volunteered, with the other one quarter being on duty time (including ride alongs). Approximately 200 hours annually are donated or exchanged by post advisors saving the department \$9,000 in overtime. The Moorhead post continues to be fully self sustained, raising money through donations and fundraising.

Property and Evidence Unit

The Moorhead Police Department Property Unit is an entity of our agency that very few people have the opportunity to see. The property unit is charged with the safekeeping of all property obtained through criminal investigations, as well as found or confiscated property. It is the policy of this department to ensure that property in its custody is properly secured, packaged, labeled and stored, is readily retrievable, and that any changes in its custody are properly and fully documented. The property and evidence room is supervised by Lieutenant Chris Carey. Robin Hamre is the department's evidence technician and beginning in 2013, Lieutenant Mike Detloff will oversee the property and evidence room.

Property and Evidence 2012 in Review

- The department uses an electronic format versus the live auction to sell property eligible for release. Currently, Moorhead Police use Moorhead Liquidation to host the electronic auctions on K-Bid.com.
- The total revenue generated from sale of eligible property was \$1,997.97. This revenue goes directly into the city's general fund.
- 2008 items were taken into the custody of Property and Evidence in 2012.
- The start of year balance of the Property and Evidence account was \$79,387.10
- \$32,332.55 in cash deposits were made into the Property and Evidence Account for storage until disposition of the criminal case.
- \$47,663.50 was transferred out of the account to the city's general fund.

Property and Evidence 2012 in Review

- \$20,037.87 was returned forfeitures.
- \$900 was returned to a theft victim.
- \$5900 was remanded to the United States Secret Service.
- \$4.49 accrued interest
- The year-end balance of the account is \$37,222.77
- All transaction with the Property and Evidence Unit are documented with the City of Moorhead's Accounting Division.
- An evidence purge and room audit was completed in February as standard procedure. An audit consists of a complete inventory review for narcotics, firearms and random sampling of two property boxes. Newly implemented policy in 2012 mandates that the audit be witnessed by a department lieutenant that does not have responsibility to the property and evidence room as well as an attorney from the Clay County Attorney's Office.
- 30 pounds of narcotics were destroyed through incineration by Environmental Health Services.
- The Drug Safe Program available to Moorhead residents was extended to collaborate with the U.S. Drug Enforcement Administration (DEA). The DEA will destroy the prescribed narcotics and other prescriptions.

The Moorhead Police Department stores audio/video/photographic evidence electronically. Most evidence from minor case files (petty misdemeanors) is photographed and destroyed. Retention of electronic versus hard evidence increases efficiency, and decreases the volume of hard evidentiary items retained by the Property Unit.

Records Division

The open position from 2011 was filled and Peggy Gilbery was welcomed to the Records Division in January. She works in records half time and as a power typist half time.

The Records Division managed the following information and requests:

- Processed over 14,232 incident reports.
- Referred 775 incidents to the County Attorney's office for prosecution.
- 539 requests were made by the County Attorney's office for photos, audios and mobile video recordings.
- 445 squad videos were sent to or requested by the County Attorney's office.
- Transcribed 171 audio files.
- Released 535 impounded vehicles.
- Sold 852 dog/cat licenses.
- Issued 381 handgun permits.
- Completed over 472 city background checks for city employment.
- 609 background checks for military, social services and other agencies.
- Performed 5,169 criminal background checks for landlords.
- Sent out 149 disorderly tenant letters.
- Mailed 830 Block Club newsletters.



Community Service Officers

Community Service Officers, Harvey Moos and Steve Kemper, spend their work days responding to animal complaints, vehicle unlocks, found/stolen bikes, parking complaints, parking enforcement, impound releases, keeping patrol squads maintained, as well as delivering or transporting mail, supplies, equipment or evidence for the department.

In 2012 the Community Service Officers responded to a combined total of 2535 calls for service to include:

- 653 Vehicle Unlocks; the department received 1509 calls for service for vehicle unlocks.
- 795 Animal Complaints; the department received 1477 calls for service related to animal complaints.
- 176 dogs and 160 cats were impounded by the police department.
- 535 impounded vehicle releases.

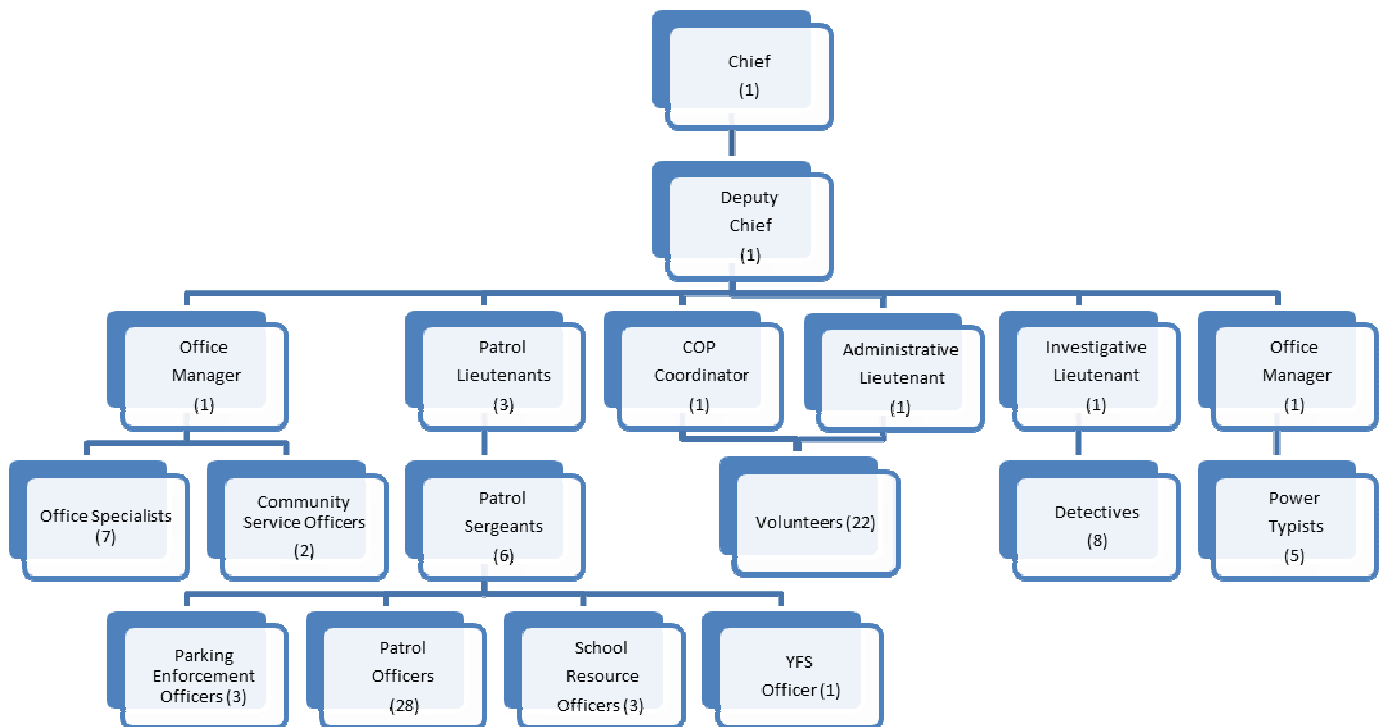
Power Typing Staff

The officers and detectives of the police department complete reports and investigations that are documented in writing. To maximize licensed officer's use of time, the department has the officers dictate the reports into a digital dictation system for later transcription by Power Typing Staff.



Our current system allows officers to dictate reports into a desktop computer or personal digital assistant (PDA) which is uploaded by software that allows the supervisor to manage, track, and prioritize jobs to ensure timely completion.

- In June, Shannon Thomas was hired as a part-time typist, filling the vacant position due to Vonnie Birmingham's resignation in late 2011.
- In October, typing staff moved to a newly remodeled office, increasing the number of work stations to four.
- The Power Typist Staff transcribed 7143 jobs in 2012.
- This was over 900 hours of dictation, which translates into approximately 1800 hours of transcription time.
- Typists and Records Staff worked 246 hours of overtime in 2012 in order to meet department and court deadlines.
- Based on current trends, court deadlines and future annexation of Oakport Township, additional support staff will be needed to ensure timely completion to meet the growing demands.
- In addition, over 235 transcription jobs consisting of suspect/victim/witness recorded statements, mobile video recordings and court requests were completed by Records and Power Typing Staff.



SERIOUS CRIME IN MOORHEAD

During 2012 "Crimes Against Persons" increased by 42% and "Crimes Against Property" increased by 7%. The following table depicts the differences between the years 2003 through 2012.

	2003	2004	2005	2006	2007	2008	2009	2010	2011	2012	% Change
Murder/Manslaughter	1	0	1	0	0	0	1	2	0	0	0%
Rape	20	21	21	18	13	8	17	26	15	16	7%
Robbery	9	13	5	8	7	5	5	8	13	5	-62%
Aggravated Assault	29	33	37	39	38	29	26	29	17	43	153%
Total "Crimes Against Persons"	59	67	64	65	58	42	49	65	45	64	42%
Burglary	134	126	94	114	132	124	116	135	101	145	44%
Theft/Larceny	875	767	711	702	631	713	767	777	683	688	1%
Auto Theft	47	55	52	59	51	34	37	26	40	32	-20%
Arson	11	9	5	5	6	7	1	3	3	16	433%
Total "Crimes Against Property"	1067	957	862	880	820	878	927	941	827	881	7%

SERIOUS CRIME DEFINED

MURDER: The willful, non-negligent, killing of one human being by another.
RAPE: Sexual intercourse with a female, forcibly, against her will. Assault or attempt to commit rape by force, or threat of force or violence and/or putting the victim in fear.
ROBBERY: The taking or attempt to take anything of value from the care, custody, and control from a person or persons by force, or threat of force or violence and/or putting the victim in fear.
ASSAULT: An unlawful attack, or attempted attack, by one person upon another for the purpose of inflicting severe aggravated bodily injury.
THEFT/LARCENY: Includes all thefts not included in Robbery, Burglary and Motor Vehicle Theft.
AUTO THEFT: Includes the theft and attempted theft of motor vehicles.
ARSON: The unlawful burning or attempt to burn property which may or may not belong to the person causing the fire.

PROFESSIONAL INTEGRITY

Department supervisors or administrative officers fully investigate all complaints against members of the department. Findings of these investigations fall into one of three categories.

Sustained - The actions alleged to have been performed by the employee were in fact performed by the employee and disciplinary action should be taken.

Not Sustained - An insoluble conflict exists between what is alleged to have been done by the employee and what the employee claims to have done. In this case, charges cannot be substantiated.

Exonerated - Actions alleged to have been performed by the employee were in fact not performed by the employee; or actions alleged to have been performed by the employee were in fact performed; however the employee was correct in what the employee did.

During the 12-month period of January 1, 2012 through December 31, 2012, the department received 12 complaints of misconduct involving 15 members of the department.

The allegations which were sustained resulted in disciplinary actions including oral reprimands, written reprimands or counseling.

SUMMARY OF FINDINGS

	Complaints						Sustained						Not Sustained						Exonerated					
	2007	2008	2009	2010	2011	2012	2007	2008	2009	2010	2011	2012	2007	2008	2009	2010	2011	2012	2007	2008	2009	2010	2011	2012
Complaints	12	11	21	18	12	7	3	3	5	4	2	3	2	7	1	2	2	2	7	1	15	12	6	2
Non-Sworn	0	0	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	0
Sworn Officers	12	13	31	22	11	5	2	3	8	4	2	3	2	8	2	2	1	2	9	2	21	16	11	2

ACCIDENT SUMMARY

Description	2003	2004	2005	2006	2007	2008	2009	2010	2011	2012
Property Damage/Motor Vehicle	925	1105	962	828	923	924	1024	1091	1096	1013
Motor Vehicle/Personal Injury	12	7	9	5	22	26	26	20	24	33
Fatal	1	0	0	1	3	0	2	1	2	0
Pedestrian Fatal	0	0	0	0	0	0	0	0	0	0
Hit & Run Fatal	0	0	0	0	0	0	0	0	0	0
Train	3	3	1	1	2	0	3	0	0	0
Bicycle	3	4	6	9	13	4	6	8	2	3
Pedestrian	4	4	2	3	1	3	8	10	9	7
TOTALS	948	1123	980	847	964	957	1069	1130	1133	1056

MOORHEAD POLICE DEPARTMENT - 2012 SUMMARY PART 1 OFFENSES

OFFENSES	2003	2004	2005	2006	2007	2008	2009	2010	2011	2012	% Change from 2011
MURDER/MANSLAUGHTER	1	0	1	0	0	0	1	2	0	0	0%
% TOTAL CLEARED	100	0	100	0	0	0	0	0	0	0	
RAPE	20	21	21	18	13	8	17	26	15	16	7%
% TOTAL CLEARED	45	61	61	50	30	62	35	46	40	25	
ROBBERY	9	13	5	8	7	5	5	8	13	5	-62%
% TOTAL CLEARED	33	46	80	37	57	20	20	25	30	40	
AGGRAVATED ASSAULT	29	33	37	39	38	29	26	29	17	43	153%
% TOTAL CLEARED	62	72	72	61	68	72	73	82	52	62	
ARSON	11	9	5	5	6	7	1	3	3	16	433%
% TOTAL CLEARED	36	55	60	20	66	0	0	100	66	87	
BURGLARY	134	126	94	114	132	124	116	135	101	145	44%
% TOTAL CLEARED	14	18	22	25	9	8	11	12	9	9	
LARCENY	875	767	711	702	631	713	767	777	683	688	1%
% TOTAL CLEARED	20	23	19	17	19	24	25	30	21	23	
AUTO THEFT	47	55	52	59	51	34	37	26	40	32	-20%
% TOTAL CLEARED	48	54	46	30	27	20	27	23	2	6	
TOTALS	1126	1024	926	945	878	920	970	1006	872	945	8%
% TOTAL CLEARED	23	27	24	21	21	23	25	29	20	23	

MOORHEAD POLICE DEPARTMENT - 2012 SUMMARY PART 2 OFFENSES

OFFENSES	2003	2004	2005	2006	2007	2008	2009	2010	2011	2012	% CHANGE FROM 2011
ASSAULT (Simple)	367	276	294	294	259	252	303	330	290	266	-8%
% TOTAL CLEARED	77	74	74	75	62	69	64	60	50	56	
FORGERY	99	74	98	70	31	32	27	20	4	9	125%
% TOTAL CLEARED	18	25	34	20	22	31	29	25	50	22	
FRAUD	58*	67	80	116	151	115	97	105	123	128	4%
% TOTAL CLEARED	70	41	31	18	22	15	15	14	2	4	
VANDALISM	770	569	395	425	451	400	382	359	418	275	-34%
% TOTAL CLEARED	7	8	10	21	12	9	8	9	11	9	
NARCOTICS	98	80	116	139	148	142	181	184	173	129	-25%
% TOTAL CLEARED	91	90	85	80	89	81	85	77	84	81	
SEX OFFENSES	25	42	37	30	23	34	36	42	28	39	39%
% TOTAL CLEARED	64	42	56	60	65	69	47	13	17	15	
FAMILY/CHILDREN	22	15	8	10	8	10	9	6	13	13	0%
% TOTAL CLEARED	59	80	100	80	75	90	66	16	23	7	
LIQUOR LAWS	176	209	265	242	270	247	214	257	214	204	-5%
% TOTAL CLEARED	98	98	98	99	97	99	98	100	94	96	
WEAPONS	10	9	8	6	10	7	8	20	13	8	-38%
% TOTAL CLEARED	70	88	62	83	70	85	62	80	61	87	
DISORDERLY CONDUCT	304	292	293	349	323	268	305	324	362	322	-11%
% TOTAL CLEARED	69	64	69	49	34	35	34	34	39	40	
D.U.I.	366	479	478	424	405	315	362	358	291	289	-1%
% TOTAL CLEARED	100	100	100	100	99	100	100	100	98	98	
STOLEN PROPERTY	12	12	13	23	9	9	8	9	15	8	-47%
% TOTAL CLEARED	25	83	76	73	77	77	50	44	60	87	
GAMBLING	0	0	0	0	0	0	0	0	0	0	0%
% TOTAL CLEARED	0	0	0	0	0	0	0	0	0	0	
OTHER OFFENSES	312	283	265	334	305	245	356	339	307	281	-8%
% TOTAL CLEARED	90	91	90	89	88	86	90	84	71	84	
TOTALS	2619	2407	2350	2462	2393	2076	2288	2353	2251	1971	-12%
% TOTAL CLEARED	60	64	69	66	61	61	62	61	54	58	

TOTAL PART I & PART II OFFENSES - 2916

TOTAL ARRESTEES FOR 2012 - ADULTS: 1713 JUVENILES: 288 (For all offenses except for traffic.)

*Fraud Numbers decreased in 2003 due to outsourcing bad check reports.

2012 CRIME & SERVICE CLOCK

OFFENSE	# OF OFFENSES	RATE		
MURDER/MANSLAUGHTER	0	1 every	0	days
RAPE	16	1 every	23	days
ROBBERY	5	1 every	73	days
AGGRAVATED ASSAULT	43	1 every	8	days
ARSON	16	1 every	23	days
BURGLARY	145	1 every	3	days
LARCENY	688	1 every	13	hours
AUTO THEFT	32	1 every	11	days
TOTAL PART I OFFENSES	945	1 every	9	hours

ASSAULT - SIMPLE	266	1 every	1	days
FORGERY	9	1 every	41	days
FRAUD	128	1 every	3	days
VANDALISM	275	1 every	1	days
WEAPONS	8	1 every	46	days
SEX OFFENSES	39	1 every	9	days
NARCOTICS	129	1 every	3	days
FAMILY/CHILDREN	13	1 every	28	days
D.U.I.	289	1 every	1	days
LIQUOR LAWS	204	1 every	2	days
DISORDERLY CONDUCT	322	1 every	1	days
OTHER	281	1 every	1	days
TOTAL PART II OFFENSES	1971	1 every	4	hours
TOTAL PART I & II OFFENSES	2916	1 every	3	hours

2012 TRAFFIC ENFORCEMENT SUMMARY MOVING & NON-MOVING VIOLATIONS

OFFENSES	2003	2004	2005	2006	2007	2008	2009	2010	2011	2012	%Change 2011
CARELESS DRIVING	33	32	34	61	72	86	54	95	50	42	-16%
DRIVING AFTER REVOCATION	127	117	129	166	141	154	195	172	98	125	28%
DRIVING AFTER SUSPENSION	44	35	62	86	88	66	106	102	71	62	-13%
FAIL TO YIELD	66	85	119	143	104	107	93	131	100	69	-31%
FRAUDULENT REGISTRATION	40	26	31	66	40	39	49	71	45	54	20%
ILLEGAL EQUIPMENT	20	27	13	11	12	11	35	48	17	10	-41%
ILLEGAL TURN	26	45	46	59	59	30	36	38	5	13	160%
LEAVING THE SCENE	26	39	29	38	34	38	31	34	32	19	-41%
NO CHILD RESTRAINT	12	8	8	25	23	9	23	29	20	28	40%
NO CURRENT REGISTRATION	133	142	146	266	195	200	239	242	203	167	-18%
NO DRIVERS LICENSE	105	149	155	195	182	145	221	208	151	156	3%
NO INSURANCE	706	876	974	1251	946	833	780	882	566	357	-37%
NO MOTORCYCLE EQUIPMENT	4	0	1	0	1	0	0	0	0	5	100%
NO SEAT BELT	361	144	121	306	248	196	522	977	453	463	2%
OPEN BOTTLE	33	95	84	92	93	78	115	100	63	83	32%
OTHER DRIVERS LICENSE VIOLATIONS	49	73	41	68	55	51	76	65	31	21	-32%
OTHER MOVING VIOLATIONS	109	145	81	131	92	90	144	117	114	71	-38%
OTHER NON-MOVING VIOLATIONS	1	4	10	52	22	40	40	48	35	45	29%
PARKING REFERRALS	3	3	5	7	4	4	4	5	1	0	-100%
RECKLESS/INATTENTIVE DRIVING	30	20	78	98	110	93	73	88	69	71	3%
SEMAPHORE VIOLATION	222	240	275	347	276	220	363	471	266	181	-32%
SPEEDING (RADAR)	691	848	987	1063	933	699	707	732	492	572	16%
SPEEDING (NON-RADAR)	14	8	44	213	0	0	0	1	2	0	-100%
STOP SIGN/STOP ARM	108	158	186	208	167	147	168	169	88	144	64%
THROUGH RR CROSSARMS	12	12	25	17	7	7	4	7	4	11	175%
WRONG WAY ON ONE-WAY	37	53	37	34	25	30	32	49	25	27	8%
TOTALS	3012	3384	3721	5003	3929	3373	4110	4881	3001	2796	-7%