



**CITY COUNCIL
MEETING MINUTES
APRIL 22, 2024 AT 5:30 PM
HJEMKOMST CENTER AUDITORIUM**

1. Call to Order and Roll Call

Roll call of the members was made as follows:

Present: Council Member: Ryan Nelson
Council Member: Matthew Gilbertson
Council Member: Heather Nesemeier
Council Member: Laura Caroon
Council Member: Deb White
Council Member: Sebastian McDougall
Council Member: Chuck Hendrickson
Mayor: Shelly Carlson

Absent: Council Member: Larry Seljevold

2. Pledge of Allegiance

3. Agenda Amendments

4. Consent Agenda

Motion to Approve Consent Agenda made by Heather Nesemeier and seconded by Deb White

Motion Passed

For: 7; Nelson, Gilbertson, Nesemeier, Caroon, White, McDougall, Hendrickson

Against: 0;

Abstain/Recuse: 0;

Absent: 1; Seljevold

5. Recognitions - Presentations

6. Approve Minutes

A. April 8, 2024 Meeting Minutes

Motion to Approve April 8, 2024 Meeting Minutes made by Ryan Nelson and seconded by Laura Caroon

Motion Passed

For: 7; Nelson, Gilbertson, Nesemeier, Caroon, White, McDougall, Hendrickson

Against: 0;

Abstain/Recuse: 0;

Absent: 1; Seljevold

7. Citizens Addressing the Council (Time Reserved: 15 Minutes)

8. *Mayor and Council Appointments

9. Public Hearings (5:45 pm)

- A. Public Hearing to Consider Actions Relating to 2024 Final Wearing Course and Meadows Golf Course Parking Lot Improvements (Eng. No. 24-A2-02)

Motion to Open Public Hearing Public Hearing to Consider Actions Relating to 2024 Final Wearing Course and Meadows Golf Course Parking Lot Improvements (Eng. No. 24-A2-02) made by Heather Nesemeier and seconded by Laura Caroon

Motion Passed

For: 7; Nelson, Gilbertson, Nesemeier, Caroon, White, McDougall, Hendrickson

Against: 0;

Abstain/Recuse: 0;

Absent: 1; Seljevold

City Engineer Tom Trowbridge presented the final wearing course for the Meadows Golf Course parking lot improvement project.

Motion to Close Public Hearing Public Hearing to Consider Actions Relating to 2024 Final Wearing Course and Meadows Golf Course Parking Lot Improvements (Eng. No. 24-A2-02) made by Chuck Hendrickson and seconded by Heather Nesemeier

Motion Passed

For: 7; Nelson, Gilbertson, Nesemeier, Caroon, White, McDougall, Hendrickson

Against: 0;

Abstain/Recuse: 0;

Absent: 1; Seljevold

- B. Resolution to Order Improvements and Declare Intent to Assess the Final Wearing Course and Meadows Parking Lot Improvements (Eng. No. 24-A2-02)

Motion to Approve Resolution to Order Improvements and Declare Intent to Assess the Final Wearing Course and Meadows Parking Lot Improvements (Eng. No. 24-A2-02) made by Laura Caroon and seconded by Sebastian McDougall

Motion Passed

For: 7; Nelson, Gilbertson, Nesemeier, Caroon, White, McDougall, Hendrickson

Against: 0;

Abstain/Recuse: 0;

Absent: 1; Seljevold

10. Engineering Department

- A. *Resolution to Award Bid for the 2024 Wastewater Treatment Facility Roof Replacement Project (Eng. No. 24-06-03)
- B. *Resolution to Order the Engineer's Report for Moorhead Center Mall Redevelopment – Street & Utility Improvements (Eng. No. 24-A6-02)

11. Community Development Department

- A. Resolution to Approve Minor Subdivision - 650 Center Avenue - Parcel 58.520.4101

City Manager Dan Mahli shared information on the minor subdivision of 650 Center Avenue on parcel 58.3520.4101.

Motion to Approve Resolution to Approve Minor Subdivision - 650 Center Avenue - Parcel 58.520.4101 made by Deb White and seconded by Heather Nesemeier

Motion Passed

For: 6; Nelson, Nesemeier, Caroon, White, McDougall, Hendrickson

Against: 0

Abstain/Recuse: 1; Gilbertson

Absent: 1; Seljevold

- B. *Approve Resolutions related to the future site of the Moorhead Community Center Library (MCCL)
- C. *Resolution to Approve Minor Subdivision - 450 Center Avenue – Parcels 58.520.4100, 58.575.1270, 58.575.1280, 58.999.0013
- D. *Resolution to Approve Land Transfer from MCM Development, LLC to City of Moorhead – 420 Center Avenue 27 and 29 - Parcels 58.575.1270 and 58.575.1280

12. Police Department

- A. *Resolution to Enter Into a Grant Agreement with the Minnesota Department of Public Safety, Office of Justice Programs for Receipt of Youth Intervention Program Funds

13. Moorhead Public Service

- A. Resolution to Approve Electric Fund Transfer Agreement for 2024-2026 with Moorhead Public Service

City Manager Dan Mahli shared information on the extension of a transfer agreement between the City of Moorhead and Moorhead Public Service. The transfer agreement has been in place since 2014. The agreement is seen as a reasonable and predictable approach for determining the Electric Division's transfer payment to the general fund, delivering energy reliably, and making budgets and financial forecasting clearer. The Moorhead Public Service Commission approved the transfer agreement on April 16, The term runs until December 31, 2026.

Motion to Approve Resolution to Approve Electric Fund Transfer Agreement for 2024-2026 with Moorhead Public Service made by Chuck Hendrickson and seconded by Sebastian McDougall

Motion Passed

For: 7; Nelson, Gilbertson, Nesemeier, Caroon, White, McDougall, Hendrickson

Against: 0

Abstain/Recuse: 0

Absent: 1; Seljevold

14. Public Works

- A. *Resolution to Approve the 2024 Cass County Vector Control Larval Mosquito Control Agreement

15. Administration

- A. Resolution to Authorize Agreement with JLG Architects for Architectural and Engineering Services for the City Hall Renovation/City Plaza Project and Approve Budget Adjustment #24-013

Assistant City Manager Mike Rietz updated the City Council on plans to renovate Moorhead City Hall and develop a civic plaza. A Request for Qualifications resulted in four submissions. The review committee unanimously recommends JLG Architects. Principal Architect Rob Remark was available to discuss and answer questions.

Motion to Approve Resolution to Authorize Agreement with JLG Architects for Architectural and Engineering Services for the City Hall Renovation/City Plaza Project and Approve Budget Adjustment #24-013 made by Laura Caroon and seconded by Heather Nesemeier

Motion Passed

For: 7; Nelson, Gilbertson, Nesemeier, Caroon, White, McDougall, Hendrickson

Against: 0

Abstain/Recuse: 0

Absent: 1; Seljevoll

- B. *Resolution to Approve Off-Site Gambling Permit to Moorhead Youth Hockey Association on October 03, 2024
- C. *Resolution to Enter into Cooperative City Prosecution Services Agreement
- D. *Resolution to Approve Budget Adjustment #24-012 and Authorize Amendment #1 to Contract with KLJ Inc. for Transit Reorganization Study

16. Mayor and Council Reports

Council member White congratulated Moorhead Human Rights Commission Chair Siham Amedy on being named a YWCA Women of the Year. Council member White attended a West Central Initiative Economic Development Board meeting to discuss housing. Council member White also thanked the Concordia student body for their participation in a Meet Your Ward 3 Council Member event at Concordia College.

Council member Nelson stated the Red River Regional Dispatch Center construction project continues with plans to open bids on May 9.

Council member Hendrickson attended the FM Rotary's Recital With A Cause fundraiser and mentioned awe in the talent on display in the region.

Council member Gilbertson thanked the City of Moorhead Assessing team for its work on property valuations leading up to the Board of Appeals and Equalization meeting on April 18.

Council member Nesemeier stated West Central Initiative is hosting a 'Going Local' event to discuss activating people in rural communities. Council member Nesemeier also attended the Red River Spring Market at MSUM.

Mayor Carlson presented at the Chamber of Commerce's Women in Business event and toured Down Home, a non-profit organization that provides furniture and home decor to families moving out of homelessness. Mayor Carlson participated in story time at the Moorhead Public Library and attended the MSUM Red Flame Gala. She thanked President Downs for his inspiring message to the community. Mayor Carlson also attended a pre-meeting for the upcoming Honor Flight that transports American Veterans to Washington DC as a recognition and thank you for their service and sacrifice.

17. City Manager Reports

City Manager Mahli shared there is a tree workshop on April 22 at 6:00 at the Moorhead Public Library called Emerald Ash Borer Solutions & Smart Tree Choices. City Forester Trent Wise is a speaker. Moorhead Forestry is also hosting a tree planting event in mid-May. Information and details are being development and will be shared citywide.

Moorhead Cleanup Days are scheduled May 6 to May 17. The Clay County Resource Recovery Center is also accepting materials free of charge beginning April 29 to May 18 for residents. The Resource Recovery Center will remain open Saturday May 4 and May 18 from 8:00 am to 4:00 pm for household debris. There is no change for Moorhead and Clay County residents.

City Manager Mahli shared that as part of Minnesota GreenStep Cities, Moorhead collects sustainability data and a variety of metrics as a baseline for improvement. The data includes information on walking/biking infrastructure, transit options, food, water, renewable energy, solid waste, comprehensive planning, and more. Right now, Moorhead is the only community in the metro that is benchmarking energy use in public buildings. City Manager Mahli stated Moorhead has been notified that it will be recognized as a Step 5 GreenStep City at the League of Minnesota Cities' Annual Conference in Rochester in June.

18. Executive Session

19. New Business

20. Adjourn


Meeting adjourned at 6:04pm

APPROVED BY:



Michelle (Shelly) A. Carlson
Mayor

ATTEST:



Christina Rust
City Clerk

The proceedings of this meeting are digitally recorded and are available for public review.