



**CITY COUNCIL
MEETING MINUTES
SEPTEMBER 23, 2024 AT 5:30 PM
HJEMKOMST CENTER AUDITORIUM**

1. Call to Order and Roll Call

Roll call of the members was made as follows:

Present: Council Member: Ryan Nelson
Council Member: Matthew Gilbertson
Council Member: Heather Nesemeier
Council Member: Laura Caroon
Council Member: Deb White
Council Member: Larry Seljevold
Council Member: Sebastian McDougall
Council Member: Chuck Hendrickson
Mayor: Shelly Carlson

Absent:

2. Pledge of Allegiance

3. Agenda Amendments

Items 11A-11E related to the Prairie Parkway development were requested to be removed from the Consent Agenda.

4. Consent Agenda

Motion to Approve Consent Agenda made by Heather Nesemeier and seconded by Laura Caroon

Motion Passed

For: 8; Nelson, Gilbertson, Nesemeier, Caroon, White, Seljevold, McDougall, Hendrickson

Against: 0;

Abstain/Recuse: 0;

Absent: 0

5. Recognitions - Presentations

A. Proclamation: Truth and Reconciliation Day

Council member McDougall presented the Truth and Reconciliation Day proclamation.

B. Proclamation: Hispanic Heritage Month

Mayor Carlson presented the Hispanic Heritage Month proclamation. The Mayor recognized Martha Castanon for her service in the community as well her family's work and commitment in the region for generations.

C. Presentation: 2025 Preliminary Budget and Tax Levy

Moorhead Finance Manager Jenica Flanagan presented the 2024 Preliminary Budget and Tax Levy.

6. Approve Minutes

A. September 9, 2024 Meeting Minutes

Motion to Approve September 9, 2024 Meeting Minutes made by Chuck Hendrickson and seconded by Laura Caroon

Motion Passed

For: 8; Nelson, Gilbertson, Nesemeier, Caroon, White, Seljevold, McDougall, Hendrickson

Against: 0;

Abstain/Recuse: 0;

Absent: 0

7. Citizens Addressing the Council (Time Reserved: 15 Minutes)

Two Moorhead Township residents addressed the City Council regarding the proposed zoning and land use plan amendment for property located at 2107 40 Avenue South.

8. *Mayor and Council Appointments

A. *Resolution for Appointments to Boards and Committees

9. Public Hearings (5:45 pm)

A. Public Hearing on the Amendment to the Community Development Block Grant (CDBG) 2024 Annual Plan and the proposed modification to the CDBG program year

Motion to Open Public Hearing Public Hearing on the Amendment to the Community Development Block Grant (CDBG) 2024 Annual Plan and the proposed modification to the CDBG program year made by Heather Nesemeier and seconded by Larry Seljevold

Motion Passed

For: 8; Nelson, Gilbertson, Nesemeier, Caroon, White, Seljevold, McDougall, Hendrickson

Against: 0;

Abstain/Recuse: 0;

Absent: 0

Community Development Program Administrator Tanya Kunza shared information on the public comment hearing period that is open September 23 to October 12, 2024. No City Council action is required at this time as action will take place at the October 15 City Council meeting. No comments have been received at the time of the public hearing.

10. Engineering Department

A. *Resolution to Declare Costs for Completed Improvement Projects Funded with Special Assessments

B. *Resolution to Call for Assessment Hearing for Completed Public Improvement Projects Funded with Special Assessments

11. Community Development Department

A. *Consider Actions Relating to Prairie Parkway 2nd Addition

City Planner Robin Huston presented the request by a local developer to approve plan amendments for property located at 2107 40 Avenue South. The City Council discussed the proposed request.

B. *Resolution to Approve Comprehensive Plan Amendment for 2107 40th Ave S (Parcel 58.900.1758)

Motion to Approve Resolution to Approve Comprehensive Plan Amendment for 2107 40th Ave S (Parcel 58.900.1758) made by Heather Nesemeier and seconded by Laura Caroon

Motion Passed

For: 7; Nelson, Gilbertson, Nesemeier, Caroon, White, Seljevoll, McDougall

Against: 1; Hendrickson

Abstain/Recuse: 0

Absent: 0

C. *First Reading of Ordinance 2024-10: An Ordinance Rezoning 2107 40th Avenue S

Motion to Approve Resolution to Approve Comprehensive Plan Amendment for 2107 40th Ave S (Parcel 58.900.1758) made by Heather Nesemeier and seconded by Laura Caroon

Motion Passed

For: 7; Nelson, Gilbertson, Nesemeier, Caroon, White, Seljevoll, McDougall

Against: 1; Hendrickson

Abstain/Recuse: 0

Absent: 0

D. *Resolution to Approve Preliminary and Final Plat relating to Prairie Parkway 2nd Addition

Motion to Approve Resolution to Approve Comprehensive Plan Amendment for 2107 40th Ave S (Parcel 58.900.1758) made by Heather Nesemeier and seconded by Laura Caroon

Motion Passed

For: 7; Nelson, Gilbertson, Nesemeier, Caroon, White, Seljevoll, McDougall

Against: 1; Hendrickson

Abstain/Recuse: 0

Absent: 0

E. *Resolution to Approve Developer's Agreement for Prairie Parkway 2nd Addition

Motion to Approve Resolution to Approve Comprehensive Plan Amendment for 2107 40th Ave S (Parcel 58.900.1758) made by Heather Nesemeier and seconded by Laura Caroon

Motion Passed

For: 7; Nelson, Gilbertson, Nesemeier, Caroon, White, Seljevoll, McDougall

Against: 1; Hendrickson

Abstain/Recuse: 0

Absent: 0

- F. *Second Reading of Ordinance 2024-08 to Amend and Reenact Title 3, Chapter 9: Pools of the City of Moorhead City Code
- G. *Resolution to Approve Title and Summary of Ordinance 2024-08
- H. *Resolution to Approve Minor Subdivision for 3515 18th St S (Parcel 58.361.0060)

12. Police Department

- A. *Resolution to Authorize Continued Participation in the Clay County Toward's Zero Death (TZD) Enforcement for 2024-2025
- B. *Resolution to Approve Budget Adjustment #2024-036 for Additional Funding for the Intensive Comprehensive Peace Officer Education and Training (ICPOET) Grant

13. Public Works

- A. *Resolution to Award Bid for Construction of Village Green Golf Cart Shed

14. Administration

- A. Actions Related to the 2024C Bond Sale Issuance - Baker Tilly Municipal Advisors

Chris Hogan, Director with Baker Tilly Municipal Advisors, presented information on the 2024C Bond Sale Issuance for downtown projects.

- B. Resolution to Approve and Accept Offer of Sale of General Obligation Temporary Tax Increment Financing Bonds, Series 2024C

Motion to Approve Resolution to Approve and Accept Offer of Sale of General Obligation Temporary Tax Increment Financing Bonds, Series 2024C made by Heather Nesemeier and seconded by Deb White

Motion Passed

For: 8; Nelson, Gilbertson, Nesemeier, Caroon, White, Seljevold, McDougall, Hendrickson

Against: 0

Abstain/Recuse: 0

Absent: 0

- C. Resolution to Approve the Preliminary 2025 City Tax Levy

Motion to Approve Resolution to Approve the Preliminary 2025 City Tax Levy made by Deb White and seconded by Sebastian McDougall

Motion Passed

For: 8; Nelson, Gilbertson, Nesemeier, Caroon, White, Seljevold, McDougall, Hendrickson

Against: 0

Abstain/Recuse: 0

Absent: 0

- D. Resolution to Approve the Preliminary 2025 Economic Development Authority Tax Levy

Motion to Approve Resolution to Approve the Preliminary 2025 City Tax Levy made by Deb White and seconded by Sebastian McDougall

Motion Passed

For: 8; Nelson, Gilbertson, Nesemeier, Caroon, White, Seljevold, McDougall, Hendrickson

Against: 0

Abstain/Recuse: 0

Absent: 0

15. Mayor and Council Reports

Mayor Carlson attended the United Way Campaign Kick-Off. Mayor Carlson stated Executive Director interviews for the FM Diversion Authority are taking place on October 3. Mayor Carlson also attended the Chamber of Commerce's Big Iron social event.

16. City Manager Reports

City Manager Dan Mahli shared that the Fargo Moorhead Metropolitan Council of Governments, in conjunction with local jurisdictions, is studying future and current transportation needs in the Metropolitan Transportation Plan. MetroCOG is hosting public input meetings on September 25 from 11:00-1:00 pm and 5:00-7:00 pm in the Oak Room at the Hjemkomst Center.


17. Executive Session

18. New Business

19. Adjourn

Meeting adjourned at 6:53pm.

APPROVED BY:



Michelle (Shelly) A. Carlson
Mayor

ATTEST:



Christina Rust
City Clerk

The proceedings of this meeting are digitally recorded and are available for public review.